

TENDER SCHEDULE
PUBLIC HEALTH
GREATER VISAKHAPATNAM MUNICIPAL CORPORATION



Sold to Sri _____

Schedule cost Rs.1200/- DD/Challan No & _____

1. Tenders will be received by the Commissioner, Greater Visakhapatnam Municipal Corporation at the Corporation office, Visakhapatnam up to 3.00 p.m. on Dt. 20.07.2009 for the work of Engagement of Tippers on Hire basis for a period of 6 Months.

The tender should be in prescribed form obtainable from the Municipal Corporation office. The tenderers or their agents are expected to be present at the time of opening of tenders. Tenders will be opened by the Commissioner Municipal Corporation or his authorized officer on Dt. 20.07.2009 at 5.00 p.m. at the Municipal Corporation Office.

2. Tenders must be submitted in sealed covers and should be addressed to the Commissioner, Municipal Corporation, Visakhapatnam. The name of the tenderer, the name of the work and mode of payment of E.M.D. must be noted on the cover.

If the tender is made by an individual, it shall be signed with his full name and his address shall be given if it is made by a firm, it shall be signed with the Co-partnership name by a member of the firm who shall also sign his own name, and name and address of each member of the firm shall be given. If the tender is made by a corporation, it shall be signed by a duly authorized officer, who shall produce with his tender satisfactory evidence of his authorization, such Tendering corporation may be required, before the contract is executed, to furnish evidence of its corporate existence.

3. Each tenderer must pay an earnest money deposit of Rs. _____ in the corporation Soukaryam/by way of D.D. and enclose with its tender the challan endorsed, accordingly. The earnest money of the unsuccessful tenderer will be retained in the case of the successful tenderer and will not carry any interest. It will be dealt with as provided for in clause 4 below.

4. When the tender is to be accepted the tenderer whose tender is under consideration shall attend the Corporation Office on the date fixed by written intimation to him. He shall upon such intimation of the acceptance of his tender make a Security Deposit of Rs. _____ and sign an agreement in the prescribed departmental form for the due fulfillment of the contract. The Security Deposit made will not bear interest. The Security Deposit together with the earnest money shall be retained as Security for the due fulfillment of this contract. Failure to attend the Corporation Office on the date fixed to enter into the required agreement or to make Security Deposit as defined in this paragraph, with reasonable excuse to the satisfaction of the Commissioner, Municipal Corporation, Visakhapatnam shall entail forfeiture of the earnest money. The written agreement to be entered into between the contractor and the Commissioner, Municipal Corporation, Visakhapatnam shall be the foundation, of the rights of both the parties and the contract shall not be deemed to complete until the agreement has been signed by the contractor and then by the Commissioner, Municipal Corporation or officer authorized on behalf of the Greater Municipal Corporation, Visakhapatnam.

5. The tenderer shall examine closely the Andhra Pradesh detailed Standard Specifications and also the preliminary specification contained there in and together with the Municipal Corporation, Act and sign a copy of _____ the Andhra Pradesh detailed Specifications and its addendum volume maintained in the Corporation Office in token of such study before submitting his tender. He shall also carefully study the drawings and additional specifications and all documents which form part of the agreement to be entered into by the accepted tenderer. The Andhra Pradesh Detailed Standard Specifications, and other documents connected with the contract such as specifications, plans descriptive specification sheet regarding materials etc., can be seen at any time between 11 a.m. and 4 p.m. on all working days in the Office of the Chief Medical Officer of Health. Greater Visakhapatnam Municipal Corporation, Visakhapatnam.

6. The tenderers attention is directed to the requirement for materials under the clause "materials and workmanship" in the preliminary Specifications Materials shall conform to the latest Indian standard specification as well as Andhra Pradesh Detailed standard Specifications and shall be used on the work and the tenders shall quote his rates accordingly.

For Commissioner

Signature of Contractor/Firm

7. Every tenderer is expected, before quoting his rates, to inspect the site of the proposed work. He should also inspect the quarries, and satisfy himself about the quality and availability of materials. The names of quarries, kilns, etc., wherefrom certain materials are to be obtained will be obtained from the quarries or other source defined shall be used on the work. In every case, the materials must comply with the relevant standard specification. Samples of materials as called for in the standard specifications, or in this tender notice, or as required by the Chief Medical Officer of Health in any case, shall be submitted for the Chief Medical Officer of Health approval before the supply to site of work. If the contractor, after examination of the source of materials defined in the Descriptive Specification Sheet, is of opinion that materials complying with the standard or other specifications of the contract cannot be obtained in quality or sufficient quantity from the source defined in the Descriptive Specification Sheet, he shall so state clearly in his tender and state where from he intends to obtain materials, subject to the approval of the Chief Medical Officer of Health.

8. The tenderers particular attention is drawn to the sections, and clauses in the standard Preliminary specification dealing with 1. Test Inspection and rejection of defective materials and work. 2. Construction plant. 3. Water and Lighting. 4. Cleaning up during process and for delivery. 5. Accidents. 6. Delays and 7. Particulars of payment.

The contractor should closely peruse all the specifications clauses, which govern the rates, which he is tendering.

9. A schedule of quantities is accompanies this tender schedule. It shall be definitely understood that Municipal Corporation does not accept responsibility for the correctness or completeness of this schedule and that this schedule is liable to alteration by omissions deductions or addition at the discretion of the Superintending Engineer, VMC or as set forth in the conditions of the contract. The tenderer will however base his tender on the schedule of quantities. The schedule accompanying the tender shall be written legibly and free from erasures, over writing or conversion of figures. Corrections where unavoidable, should be made by crossing, initialing, dating and re-writing. Payment for additions and deductions are as per clause 63 preliminary specifications to A.P.D.S.S.

10. Tenders not submitted in the proper form or in due time will be rejected. Rates or lump sum amounts for items not called for shall not be included in the tender schedule accompanying if any such alterations are made the tender will be void.

11. The tenderer should work out his own rates without reference being made to the Corporation Current Schedule of rates or to the Corporation estimate rates.

12. The price at which and source from which certain materials shall be obtained by the contractor are given at the end of the schedule accompanying the tender form. Tenderer must accept materials at these prices and shall quote them for finished work accordingly, not with standing any subsequent changes in the market value for these materials. The charges to the contractor will remain as originally entered in the written contract. The storage or incidental charges will not be borne by the Municipal Corporation in connection with supply.

13. The attention of the tenderer is directed to the contract requirement as to the time of beginning the work, the rate of progress and date for the completion of the whole work and its several of parts. The following rates of progress and proportionate value of work done time to time will be as indicated. Date of Commencement of this programme will be Date on which the site is handed over or the Date of work order whichever is earlier.

Period after date of commencement	Nature and the percentage of work to be completed
Months	
Months	
Months	
Months	

14. Transferring or sub-letting of contract is prohibited. A tenderer who withdraws tender without valid reasons to be decided by the Commissioner, will be liable to have his name removed from the register of Contractors for a period ranging from one to five years.

15. If any further information is required the Chief Medical Officer of Health, Greater Municipal Corporation, Visakhapatnam will furnish such information to the extent required and the extent available. But it must be clearly understood the tender, must be received in order and according to Instructions.

16. The Commissioner, Greater Municipal Corporation reserve the right to reject any tender or all the tenders without assigning any reasons therefore.

17. The Contractor shall during the execution of the work take all precautions for ensuring the safety of life and property and in case of any accident and due to such failure the contractor shall be held responsible personally for all such damages.

For Commissioner

Signature of Contractor/Firm

18. The earnest money deposit and security deposit will be refunded to the contractor as per rules only after the satisfactory performance of contract by him and after the payments of work are finally admitted in audit. The Commissioner Municipal Corporation reserves the right to recover from this amount the excess payments made by audit department on any work under his contract and amount found due from contractor to the Municipal Corporation on any other account. The deductions made from part bills will be paid in the final bill.

19 The contractor should employ a technical person for supervision of the work exceeding cost of 50,000/- and shall be in accordance with the stipulation laid down in G.O.Ms. No. 633. dt. 10-8-1978.

20. The appropriate clause given in A.P.D.S.S. with suitable adoption to this corporation will be applicable for arbitration and vide G.O.Ms.No. 158-M.A. Dt. 13-7-92.

21 The Preliminary specification of A.P.D.S.S. with suitable adoption will be applicable without contrary to M.C.V. act.

22. Time is the essence of the contract the special attentions drawn to clause under "H-date of Commencement, Completion, Delays, Extensions, Suspension of work, forfeiture" of A.P.D.S.S.

23. The contractor should employ the following technical personnel on the concerned work at his own cost

S.No	Name of Technical Person	Qualifications	Remarks

For Commissioner

Signature of Contractor/Firm

GENERAL CONDITIONS

1. All the items of supplies/work will have to be executed as per the specification laid in ISI/ISO/ISS and the special specification and general features designed and attached herewith. The quoted rates shall include all operations described in the said specification and general futures.
2. Rates are inclusive of all taxes, duties, packing forwarding and if any incidental charges will be borne by the contractor only.
3. Additions and alterations in the schedule or conditions will disqualify the tenderer.
4. If the documents are signed by the contractor's agent, it must be stamped under the signature.
5. All the quoted rates in the Schedule will hold good till completion of work/supply even if extension of contract period is granted by the department.
6. The contractor should fill-up all the columns of Schedule dully filling the amount column and total column also.
7. In case of any excess payment is made to the contractor by mistake or otherwise, the Chief Medical Officer of Health will have the right to recover the payment made due to wrong interpretation either from the amounts due on the work or from the amounts due to him in any other work/supply or this supply/work or security deposits for such supplies/works of any section under G.V.M.C.
8. Conditional tenders will summarily be rejected.
9. The supplier has to supply the materials as per the requisition of the Chief Medical Officer of Health from time to time as per the schedule enclosed.
10. The quantity indicated is only provisional and the corporation is at liberty to increase or decrease the quantities in various items with due intimation during the currency of the contractor and the contractor is liable to supply the quantities/ to do the work/ indented at his tender rates only.
11. The goods or materials to be supplied under this contract are to be of the quality or short mentioned in the Schedule.
12. The goods are to be delivered at the departmental stores/concerned Officer incharge and the supplier is responsible for loading, unloading and stocking the materials in the stores in good conditions.
13. Rejected goods or materials shall be removed by and at the expense of the contractor within three days after notice is given to him of the rejection. If they are not taken away, the Chief Medical Officer of Health may order the goods or materials to be removed and the charge the contractor with all expenses incurred for such removal with penalty for non-compliance of orders.
14. In case of failure by the contract to delivery goods of materials demanded from him within the period specified for delivery or in case of goods or materials delivered by him not being of stipulated quality, weight or measure or in case of goods or materials being delivered with out a correct invoice on duplicate, the Chief Medical Officer of Health or any duly
15. authorised by him shall have power to reject any such goods or materials and to purchase others instead of any goods or materials to rejected or not delivered unless the contractor shall himself forthwith supply others that shall be sufficient and satisfactory and any excess of cost so incurred by the Municipal Corporation over the correct price together with all charges and expenses attaining the purchase, shall be recoverable by the Municipal Corporation from the contractor.
15. With every delivery of goods or materials under the contract, invoices in duplicate are to be sent by the supplier. The duplicate will be returned by the Chief Medical Officer of Health authorised to receive goods with the quantities or number received duly noted thereon. The contractor is to send in his account to the Chief Medical Officer of Health with in seven days from the date of supply with the amount due correctly calculated according to the price agreed upon. Whereupon after examination of the claim, notice shall be given to him of the day on which he or his authorised agent may attend for payment.
16. No Sub-Contract is allowed. Any breach of contract during the period of contract will result in termination of the contract and forfeiture of the deposit.
17. Any notice to the contractor shall be deemed to be sufficient served if given or left in waiting at his usual place of store of business.
18. On intimation of acceptance of this tender, the contractor shall attend Municipal Corporation, Visakhapatnam office and sign the contract documents and agreement form on or before the date stipulated on payment of necessary A.S.D as per the letter issued by the department. After that supply/work order will be issued.
19. Up on the completion fulfillment of this contract by the contractor to the satisfaction of the Municipal Corporation, Visakhapatnam or any officer duly authorised by them the said sum deposited as security by the contractor shall be return to him less the amount if any due by the contractor to the above officer after 24 months. Failure in this regard on the part of contract shall entitle forfeiture of deposits.
20. Negotiations through Bank for the release or documents and R.R etc., of the tender are strictly prohibited.
21. The tenderer should abide from the supply of materials on credit basis and the payment will be arranged after the stocks are received in good condition in the payment schedule.
22. The materials/work should be completed with in the stipulated time from the date of receipt of work/supply order failing which penalty will be imposed as per the rules in force.

For Commissioner

Signature of Contractor/Firm

23. Samples should be submitted along with the tender as required by the Office Incharge on any time.
24. If the work is unit work including supply, fixing and maintenance. No bill for supply/fixing/maintenance will be allowed in piece rate systems.
25. If licensed in A.P Electrical Licensing Board the same should be produced with this schedule.
26. If any work executed or materials supplied in previous years to the VMC a certificate should be produced for verification or if any supply executed in the State/Central Government departments a certificate should be produced for verification.
27. Any dispute arising out of this work/supply, the decision of the Commissioner, GVMC is final.
28. Tenders will be considered as per the certificates available with the tender schedule. Negotiations in this regard will not be considered.
29. If the payment of part bills after supply of the materials or execution of the work the amount of 5% to 10% on value of work done or supplies may be withheld.
30. The EMD will be refunded to the successful contractor after six months on completion of performance of the work/supply. The ASD will be refunded to the successful tenderer after completion of the work / supply satisfactorily, duly certified by the concern Officer - in - Charge on EMD/ASD application which is applied (Submitted) by the contractor.
31. Once a contractor buys a tender schedule he shall not be permitted to return the schedule if a contractor does not tender for the work, his EMD shall be forfeited. And EMD will be refunded to the qualified but unsuccessful tenderer either after finalisation of tenders or on expiry of validity of tender which ever is earlier. The unsuccessful/Notdropped tenderer should be collected their EMD's from Chief Medical Officer of Health section by enquiring frequently, duly sign on the concern records, intimation will not be send by the department at any circumstances or otherwise, regarding refund of any EMD's/ASD's.
32. The maximum permissible tender excess is up to 5% over the estimated contract value. Tenders up to 25% less than the estimate may be accepted, but for tenders which are less by more than 25% of the estimate, a demand draft or the difference between the tendered amount and 75% of the estimate value should be taken (as per G.O.Ms.No.23 I & CAD (PW) Dept. Dt.5-3-99/G.O.Ms.No.94 I & CAD (PW-COD)Dept. Dt.1-7-2003 and G.O.MS.No.133/dt:20-11-2004.
33. At the time of payments to the contractor after completion of supplied materials/work they should initial in work bill.
34. If any further information is required by the contractor may contact concern Officer Incharge.
35. The contractor should furnish the test certificate issued by I.S.I/I.S.O authority regarding the materials supplied. If not authorization from any standard testing lab.
36. The tender Notice and all other conditions incorporated in the tender schedules (documents) sign by the contractor and the rates and specific conditions accepted by the Municipal Corporation, Visakhapatnam shall from the part and parcel.
37. Tender validity will be 90 days from the date of receipt of tenders.
38. The payment will be made after completion of the work/supply satisfactorily.
39. All the necessary taxes will be born by the contractor or as applicable inforce will be deducted from the contractors bill.
40. The lights should be maintained glowing for a period of 1 year from the date of charging and as directed by the Officer Incharge. The supplied materials or items should be 1-year warranty/guaranty from the date of supply.
41. No interest will be paid on any deposits and bill amounts from VMC at any circumstances.
42. After letting the work to any contractor the Commissioner/Standing Committee/Council of GVMC will have right to cancel the work or extend the work at any time at any stage with out assigning any reasons.
43. The Commissioner or the Standing Committee, Municipal Corporation as the case may be is the authority to accept the tenders and reserve the right to accept or reject any one or all the tenders partially or completely with out assigning any reasons thereof.
44. The tenderer who with draws his offer with in the validity period mentioned in the schedule will forego his EMD.
45. During the period of work/supply, the contractor will held responsible for any accidents and other claims to the workers and the contractor has to maintain for P.F and workmen compensatory life Insurance policy for the workers/employees working under him. This Corporation have no responsibility for any contingencies or otherwise.
46. The contractor should be registered with P.F, ESI, Labour Act and should be responsible for all compensations, Medical benefits etc., to the workers/employees working under him. This Corporation have no responsibility for any contingencies or otherwise.
47. The work and supply of materials will be permitted as per APDSS & PWD Code and as per the instructions of executive authority from time to time and as per the act inforce.
48. During the repair works, removed and unserviceable materials if any should be handed over to concerned Officer in charge.
49. Supplied materials should be provided with Embossing of "VMC and any other letters specified by the concerned Officer in charge.

For Commissioner

Signature of Contractor/Firm

TENDER

To,
The Commissioner,
Greater Visakhapatnam Municipal Corporation,
Visakhapatnam

Dt _____

I/We do here by tender and if this tender will be accepted undertake to execute the following work
viz _____

as shown in the drawings and described schedule and specifications deposited in the office of the Commissioner, Visakhapatnam Municipal Corporation with such variation by way of the alteration or additions to or omission from the said works and method of payments as are provided in conditions of contract.

I/We have also completed the priced list of items in the annexed schedule (in words and figures), which I/We agree to execute the work.

I/We hereby distinctly and expressly declare and acknowledge that before submission of this. I/We carefully followed the instructions in the tender notice and have read the Andhra Pradesh Detailed Standard Specifications and the Preliminary specification there in and its addendum and the relevant I.S.I. and that I/We have made such examination where the said work is to be done and such investigation of the work required to be done and in regard to the material required to be furnished as to enable me/us thoroughly understand the intention and on the said plan specification and distinctly agree that, I/We will not hereafter make any claim or demand upon the Municipal Corporation, based upon arising out of any alleged misunderstanding or mistake on my/our part of the said requirement, convenient, agreement, restrictions and conditions.

I/We enclose here with a challan for the payment of the SUM FO RUPEES
_____ as earnest money not bear any interest.

If this tender is not accepted this sum shall be returned to me/us on my/our application when intimation is sent to me/us of rejection or at the expiration of three months from the date of this tender, which ever is earlier. If this tender is accepted the earnest money shall be retained by the Municipal Corporation as security for the due fulfillment of the contract. If upon written intimation to me/us by the Corporation Office, I/We to be attended to the required agreements as defined in the tender notice or I/We fail commence the work with the schedule rate progress then, I/We agree for the forfeiture of the earnest money.

Full Postal Address to Which Correspondence to be made

Name :	Signature of the Tenderer
Door No :	_____
Area :	_____
Street :	_____
PIN :	_____

Paid deposit Rs. _____ Chalan No. _____ Date _____

For Commissioner

Signature of Contractor/Firm