

# **GREATER VISAKHAPATNAM MUNICIPAL CORPORATION**

<b>Tender Notice No.16/2008-09/Head, P.L&amp;C, Dt: 30-1-2009</b>		
<b>Date of Issue of Tender Schedules Applications</b> 30-01-2009 to 9-02-2009	<b>Date of Tender Received &amp; Opening</b> 10-02-2009	<b>Estimated Contract Value</b> Rs.5,97,870-00

1. Sealed tenders will be received in the prescribed form by the Head of Parks (Horticulture) G.V.M.C. upto 4.00 P.M. on 10-2-2009 in the office of the Head of Parks (Horticulture), G.V.M.C. Situated in Swarna Bharathi Indoor Stadium and will be opened at 4.30 P.M. on the same day in the presence of tender or their authorized agents. If the last date of receipt of tenders happened to be a holiday, the tenders will be received and opened on the next working day.
2. The Commissioner of the Greater Visakhapatnam Municipal Corporation, is the authority to accept the tender and reserves the right to accept or reject any one all the tenders partially or completely without assigning any reasons thereof.
3. The cost of tender schedules should be remitted in the Saukaryam, Greater Visakhapatnam Municipal Corporation in favour of the Commissioner, Greater Visakhapatnam Municipal Corporation, Visakhapatnam and it should not be refunded at any circumstances.
4. Last date for receipt of application for the supply of tender schedules through the tender box is on 09-2-2009 up to 4.00 P.M. at office of the Parks, L&C.(Horticulture), Swarna Bharathi Indoor Stadium. If the last date of application happened to be holiday, the applications will be received on the next working day and shall be treated as having been received in time. The contractors are requested to enclose proof of the attested copy of the required class of registration for verification without fall with applications.
5. The E.M.D. amount by way of demand draft 1% of the estimate contract value drawn after the date of issue of tender notice in favour of the Commissioner, Greater Visakhapatnam Municipal Corporation, Visakhapatnam should be enclosed along with tender schedule application. The successful tender should pay the balance amount E.M.D. at 1.5% of the estimate contract value at the time of agreement in the shape of D.D. or Bank Guarantee from any Nationalized Schedule Banks in favour of the Commissioner, Grater Visakhapatnam Municipal Corporation, Visakhapatnam. The Application for tender schedule without the cost of tender schedule and 1% of E.M.D. will be rejected.
6. After buying a tender schedule, if the contractor does not tender for the work his E.M.D. will be forfeited (Cash or Bank Guarantee or both)
7. Tender schedule will be issued from 30-1-2009 to 09-2-2009 up to 4.00 P.M. on production of proof tender schedule cost and 1% of estimate contract value towards E.M.D. and relevant experience certificate.
8. The contractors are requested to note the postal address on the tender schedule regarding any correspondence by the department.
9. Tender documents will not be sent by post. The contractor is allowed to submit the tender either personally or through his agent or by post. In case of submission of tender by post, the risk and responsibility for either loss or delays in transit is to be borne by the contractor.
10. Tender schedules are not transferable.
11. (a) The tenderer who withdraws his offer within the validity period mentioning in the schedule will forgo his E.M.D.  
(b) The tender validity period is 90 days from the date of receipt of tender.  
(c) The class of contractors / firm mentioned as per G.O.Ms.No.521, MA&UD Department dt.10-12-1984 and G.O.Ms.No.23, I&CAD Department dt.05-03-1999 and G.O.Ms.No.94, I&CAD (PW-COD) Department dt.01-07-2003 are only eligible to participate in the tenders.
12. Conditional tenders will not be accepted.
13. The successful tenderer should pay the Additional Security Deposit (A.S.D), if he/she/firm quoted their tender which are less by more than 25% of the estimated rates a Bank Guarantee or Demand Draft for the difference between the tendered amount and 75% of the estimated contract value as per the amendment issued for tender procedures vide G.O.M S.No. 17, I&CAD (PW-COD) Department dt.06-02-2004.
14. The tenderers will not be required to quote item wise rates but to state clearly his willingness to execute the work at the percentage excess or less or on par over the estimated value indicated at of schedule-A.

- 15 If the Executive Authority requires the original document the contractor / firm shall furnish the same at any time. If the contractor / firm fails to furnish the same, the application / tender will be summarily rejected.
- 16 The E.M.D. in the shape of Banker Guarantee will not be made applicable for the works costing of Rs.50.00 lakhs (ECV) and below. For above works single cover system shall be followed and the E.M.D. can be submitted by way of Demand Draft as per the G.O.Ms.No.142/I&CAD (PW-Reforms) Department dt.20-12-2004.
- 17 As per G.O.Ms.No.159/TR&B (R-III) Department dt.30-10-2004 that the present 0.25% contribution recovered in the contractor bills regarding NAC continue and may be divided between Chief Ministers Relief Fund and NAC in the ratio of 0.15% and 0.10% respectively with effect from 01-11-2004.

SI. No.	Name of the work	Value of work Rs.	<u>EMD</u> At the time of application @ 1% Rs.	<u>EMD</u> At the time of Agreement @ 1.5% Rs.	Cost of tender schedule +12% S.T. on schedule cost	Eligibility	Period of contract
1	Providing Security system / Guards with proper dress code and good physic and healthy male parsons between 25 to 40 years age in three shifts round the clock for watch and ward of entire premises of Hindu Burial Ground {Kailasa Boomi}Gnanapuram at 09 Nos per day in three shifts at 3 Nos each shift X 365 days @ 182/- for each manday and duly attending with neat and clean dress code and to secure all the properties of the GVMC with out any damage and as per the directions of the Dept. officers concerned cost including all taxes P.F, insurance etc.	5,97,870/-	5,979 /-	8,968 /-	600 /-+ 72 /-	Note -A	1 Year

**Note:** The Contractor / Firms should have registration and submit relevant documents of Registration and experience from the concerned departments and agencies. Necessary documents pertaining to permission from police authorities shall be produced.

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Copy to the Commissioner's table for information.

Copy to the C.E. (GVMC)

Copy to EAO. (GVMC)

This tender notice was published in Vartha & Visaka Samacharam, on 31.1.2009.

**Tender Notice No. 16/2008-09/Head, P.L.&C, Dt: 30-1-2009**

**NAME OF WORK:** Maintenance – watch & ward –by Providing security guards/ services at Hindu Burial Ground { Kailasha Bhoomi } Gnanapuram for one year

**ESTIMATED AMOUNT:** Rs. 5,97,870/-

**SCHEDULE- A**

S.No.	Quantity	Description of work	Rate		Per	Amount in Rs.
			Figures	words		
1	3285 Mandays	Providing Security system / Guards with proper dress code and good physic and healthy male parsons between 25 to 40 years age in three shifts round the clock for watch and ward of entire premises of Hindu Burial Ground {Kailasa Boomi} Gnanapuram at 09 Nos per day in three shifts at 3 Nos each shift and duly attending with neat and clean dress code and to secure all the properties of the GVMC with out any damage and as per the directions of the Dept. officers concerned and cost including all taxes etc..	Rs.182.00	Rupees One hundred and eighty two only	One man day	5,97,870/-

**NOTE: Follow the Special conditions herewith enclosed.**

**For COMMISSIONER**

**SIGNATURE OF THE CONTRACTOR / FIRM**

**GREATER VISAKHAPATNAM MUNICIPAL CORPORATION**  
**HORTICULTURE SECTION**

**Special Conditions:**

1. The contractor / Agency / Firm should be a Register contractor with GVMC and guards should maintain proper dress code and own bicycles and possess experience in Horticulture works supervision for at least one year period.
2. Watering with hose pipes to the greenery should be done by the same security guards, as per the necessity and directions of the Incharge officer.
3. Agency / Firm should maintain shift wise security guards promptly without continuing the same person in two shifts.
4. The work is to be done strictly in accordance with the specifications given in the schedule and as laid down as per instructions of the (Horticulture) in charge of the work from time to time.
5. The contractor is responsible for taking precautionary measures for the safety of the lives of the security guards working under in and the responsibility arising due to any mishap during the execution of work the payment of any compensation etc., lies entirely on the port of the contractor.
6. The rates quoted by the contractor should be inclusive of all labour and materials leads, and lifts in all situation etc, unless other wise specified and no claim on this will be entertained.
7. Any damages caused to the G.V.M.C. property either directly or indirectly shall be mace good by the contractor at his own cost.
8. No claim for the increase in rate of the material cost during the contract period will be entertained by the department
9. The department reserves the right to cancel the execution of some item or units of work at any time during the execution of work. No claim by the contractor on his contract and due to variation of any particular item will be entertained.
10. The contract should submit daily report, his day's program of work in proforma in the early hours of every day.
11. During execution of work any damages caused by agency shall be made good by the contractor at his own cost.
12. The attendance register is to be kept by the contractor at the site of work. Any orders and / or instructions issued by the departmental officers shall be entered in the book and shall be deemed to have been legally issued the contractor shall sign each entry in token up having the seen the same.
13. Quantities indicated in the schedule –A are approximate and tentative and payment will be made for the actual quantities of work executed.
14. Contractor has to make his own security arrangement for the materials, tools, etc, brought by him to the site at his own cost.
15. The contractor shall maintain necessary records and produce same at the time of inspection of the areas.

FOR COMMISSIONER

SIGNATURE OF THE CONTRACTOR / FIRM

OFFER OF THE CONTRACTOR

Name of the work: Maintenance – watch & ward –by Providing security guards/  
services at Hindu Burial Ground { Kailasha Bhoomi }  
Gnanapuram for one year

**ESTIMATED AMOUNT:** 5,97,870/-

I am willing to execute the above work.

1. At the estimated rates: \_\_\_\_\_

2. At \_\_\_\_\_ % Excess  
[In figures & words]

3. At \_\_\_\_\_ % Less  
[In figures & words]

For Commissioner.

Signature of Contractor / Firm.