

NOTIFICATION IN NEWS PAPER



**GREATER VISAKHAPATNAM
MUNICIPAL CORPORATION (GVMC)**



CONSULTANCY SERVICES REQUIRED

No.09/CE(GVMC)SE (P)/EE(RAY)/2010-11

Dated. 28 -10-2010

Consultancy services are invited from reputed Consultancy Agencies / for preparation of DPRs for integrated development of various Urban Infrastructure to(1st year) slums duly undertaking total station survey and GIS & MIS Data integration in GVMC under Rajiv Awas Yojana (RAY) for accessing funds under RAY programme.

Detailed tender document shall be downloaded from www.gvmc.gov.in Consultants have to submit their sealed tenders on or before 3.00 PM on 08-11-2010 which will be opened at 3.30 PM on the same day. For further details please contact EE(RAY) on Phone No: 9912349487,0891-2754565.

**B.JAYA RAMIREDDY
CHIEF ENGINEER**

RAJIV AWAS YOJANA (RAY)

CONSULTANCY SERVICES

FOR
'PREPARATION OF DETAILED PROJECT REPORTS FOR INTEGRATED
DEVELOPMENT OF VARIOUS URBAN INFRASTRUCTURE TO (1ST year)SLUMS
DULY UNDERTAKING TOTAL STATION SURVEY AND GIS & MIS DATA
INTERGRATION IN GVMC UNDER RAJIV AWAS YOJANA' FOR ACCESSING
FUNDS UNDER RAY PROGRAMME.

TENDER DOCUMENT

OCTOBER 2010



GREATER VISAKHAPATNAM MUNICIPAL CORPORATION
VISAKHAPATNAM



SECTION - I



GREATER VISAKHAPATNAM MUNICIPAL CORPORATION

Notice Inviting Consultancy Services

No 09/CE(GVMC)/SE(P)/EE(RAY)/2010-11

Dated.28 -10-2010

Sealed Tenders are invited in two cover system by the Chief Engineer, Greater Visakhapatnam Municipal Corporation (GVMC) for and on behalf of the Greater Visakhapatnam Municipal Corporation for the following consultancy services

S.No.	Description of work	Duration
1.	'Consultancy Services for preparation of Detailed Project Reports for integrated development of various urban Infrastructure to to(1 st year) slums duly undertaking total station survey and GIS & MIS Data integration in GVMC under Rajiv Awas Yojana' for accessing funds under (RAY) programme .	45 days (45 days time is only for preparation of Detailed Project Report. However the agency services shall extend during appraisal, execution of work and until closing of the project. i.e. tentatively up to 18 months after preparation of DPR).

Conditions:

1. Eligibility: This invitation to consultancy services is open to all agencies that have been offering similar consultancy services for the past five years.

2. Qualification:

The agency should have offered consultancy services in conducting total station survey of area not less than **5 Sqkm** in any one financial year during the last 5 financial years (certificate from the Client shall be enclosed as proof).

The Agency should have offered similar consultancy services, i.e. preparation of at least one DPR in any/all sectors viz., Roads, Drains, Storm Water Drains, Water Supply, Sewerage, Community Halls, Parks, housing etc. of value not less than **Rs. 100.00 Crores** in any one financial year during the last 5 financial years (certificate from the Client shall be enclosed as proof).

The Financial turnover of the agency offering Consultancy services shall not be less than Rs 300.00 lakhs in any one

financial year during the last 5 financial years (certificate from the Client shall be enclosed as proof).

3. The Consultant shall furnish, Earnest Money Deposit in favour of Commissioner GVMC payable at Visakhapatnam equivalent to Rs.5,00,000/-(Rs. Five lakhs Only) along with Tender documents(in Cover A) in the form of a bank demand draft/ bank guarantee from a Scheduled Bank, valid for 6 months from the date of receipt of Tenders.
4. The consultant shall pay Rs 5000/- towards the cost of tender schedule by way of Demand Draft (non-refundable) drawn in favour of Commissioner, GVMC payable at Visakhapatnam and the same shall be kept in cover A along with Technical Bid.
5. The scope of work such as undertaking total survey GIS, MIS Data integration, preparation of DPR for various components such as Housing, Environmental infrastructure, social infrastructure, linking infrastructure etc., shall be strictly in accordance with RAY and MEPMA Guidelines communicated from time to time. The agency shall also attend for appraisal at State Government level and Government of India level for approval and accessing the funds.
6. Tender documents containing detailed qualifications and eligibility criteria, scope of work, Terms of Reference and Conditions of Contract shall be downloaded from www.gvmc.gov.in
7. Pre-Bid meeting will be held on **03 -11-2010** at **11.00 AM** in the office of the Chief Engineer, GVMC , Tenneti Bhavan Visakhapatnam.
8. Consultants have to submit their sealed Tenders on **08-11-2010** up to **3.00 PM** which will be opened at **3.30 PM** on the same day.
9. The Commissioner / Chief Engineer, GVMC reserves the right either to accept or reject any or all Tenders at any stage without assigning any reasons.

B.JAYA RAMIREDDY
CHIEF ENGINEER

SECTION – II

INSTRUCTIONS TO CONSULTANTS

1. GENERAL:

The Government of India has launched a major programme viz., Rajiv Awas Yojana (RAY) under ministry of Housing and urban poverty Alleviation on (GOI) . Visakhapatnam is one of the eligible cities under the scheme. It aims to encourage cities to initiate steps to bring about improvement in the existing service levels and ultimately should become slum free citizen.

The rising urban population has also given rise to increase in the number of urban poor. The ever increasing number of slum dwellers causes tremendous pressure on urban basic services and infrastructure. In order to cope with massive problems that have emerged as a result of rapid urban growth, it has become imperative to draw up a coherent urbanization policy/strategy to implement projects in selected cities as per the Guidelines issued by GOI from time to time. Providing Basic Services to Urban Poor is aimed to encourage planned development and to fulfill the deficiencies in the Basic Services to the Urban Poor by ensuring adequate Investment of funds and to scale up delivery of Civic amenities to the Urban Poor.

The GVMC desires to engage Consultancy Services to reach to the above objective and to prepare a Comprehensive & Integrated Detailed Project Reports (DPRs) Slum wise / for the identified sectors, to access the funds from Gol under Rajiv Awas Yojana (RAY)

There are around 741 slums (List of slums will be supplied by GVMC) in Greater Visakhapatnam Municipal Corporation jurisdiction. The Detailed Project Reports are to be prepared for slums (1st year about 114 nos) as specified by the authority.

Therefore it is proposed to appoint one or more Consultant/s to prepare Detailed Project Reports (DPRs) Slum wise or in packages for projects identified in each sector to access funds under RAY. If more than one consultants are selected, then the financial offer of first lowest consultant will be taken as base and the same will be applied to other qualified eligible tenderers, who are willing to execute the job at the first lowest offer. However, first lowest consultant will be given priority in allocation of quantum of job. The decision of GVMC is final and binding on all the consultants.

Note : The list of (1st year about 114nos) slums for proposed are tentative. GVMC Reserves the right to alter either to delete or to add any Slum from the list. The decision of GVMC is final in this regard.

2. SOURCE OF FUNDS :

The work is expected to be funded by Government of India, Government of Andhra Pradesh and Greater Visakhapatnam Municipal Corporation.

3. 3.1. Eligibility: This invitation to consultancy services is open to all agencies that have been offering similar consultancy services for the past five years.

4. 4.1 Qualification:

- (a) The agency should have offered consultancy services in conducting total station survey of area not less than **5 Sqkm** in any one financial year during the last 5 financial years (certificate from the Client shall be enclosed as proof).

The Agency should have offered similar consultancy services, i.e. preparation of at least one DPR in any/all sectors viz., Roads, Drains, Storm Water Drains, Water Supply, Sewerage, Community Halls, Parks, housing etc. of value not less than **Rs. 100.00 Crores** in any one financial year during the last 5 financial years (certificate from the Client shall be enclosed as proof).

4.2 DELETED

4.3 Financial standing:

The Consultant shall furnish audited financial statements for the last five years, audited by a Chartered Accountant, which include Profit and Loss Account, Balance sheet and certificates regarding contingent liabilities. In case of any nil statements, a Chartered Accountant shall certify the same accordingly. The Consultant shall furnish the financial statement for the latest financial year (2 to 3 months prior to Tender date) including the liabilities, contingent liabilities and projects in progress. If the Consultant is a company, audited annual reports of the financial years 2005-2006 to 2009-2010 along with the audit reports under the Companies Act shall be furnished. In case of Consultants other than companies, if the turnover in any of the above financial years exceeds **Rs. 300 lakh** per annum, the audited accounts along with the auditor's certificates under section 44 AB of the Income Tax Act shall be furnished. If audited reports under Section 44AB of Income Tax Act is not furnished for any year, it will be deemed that the turn over for that year was less than **Rs.300lakhs**. In the case of Consultants other than companies, if the turnover in any

of the above financial years does not exceeds **Rs.300 lakhs** per annum, the following certificate shall be given by a Chartered Accountant for each year for the Profit and Loss Account and the Balance Sheet. "We have audited the above Profit and Loss account / Balance Sheet of _____

_____ as on _____ for the financial year ending _____ and in our opinion the said accounts give a true and fair view. The said Balance sheet and Profit and Loss Account are in agreement with the books of accounts and returns produced and that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit."

4.4 History of litigation and criminal record:

If any criminal cases are pending against him/her/ partners at the time of submitting the Tender, the Tender will be summarily rejected. In this respect, the Consultant shall submit an affidavit to the effect that the history of litigation, criminal cases pending against him/her/partners furnished by him/her is true.

In case, it is detected at any stage that the affidavit is false, he will abide by the action taken by the GVMC / A.P. Government without approaching any court whatsoever for redress. He will however, be given suitable opportunity to offer his explanation before action is taken against him.

4.5 Consultants shall not be eligible to tender for consultancy in GVMC in which any of his near relatives are working in the cadre of an Assistant Engineer /Assistant Executive Engineer and above in the Engineering Section or a Senior Assistant and above in the Accounts / Audit / Administrative sections. Near relatives include

1. Sons, step-sons, daughters, step-daughters.
2. Sons-in-law and daughters-in-law.
3. Brothers-in-law and sisters-in-law.
4. Brothers and Sisters
5. Father and mother
6. Wife / Husband
7. Father-in-law and mother -in-law
8. Nephews, nieces, uncles, aunts
9. Cousins and in addition
10. Any person residing with the contractor, whether related or not.

4.6 Other requirements:

Even if the Consultant meets all the eligibility and qualification criteria, his Tender shall be summarily rejected if he is found to have misled or made false representation in the form of any of the statements submitted in proof of the eligibility and

qualification requirements or if he has a record of performance such as absconding from work, works not properly completed as per contract, inordinate delays in completion, financial failure and / or has participated in previous Tendering for the same works and had quoted unreasonably high Tender price/premium. In addition to the above, even while executing the work, if it is found that he produced false / fake certificates in his tender, he will be blacklisted.

4.7 Original Certificates:

Originals of the certificates shall be produced as and when required to verify the copies of statements and other information furnished along with Tender. Failure to produce original documents in time will lead to disqualification.

5 COST OF TENDERING

The Consultant shall bear all expenses associated with the preparation and submission of his tender and the GVMC shall in no case be responsible or liable for reimbursement of such expenses, regardless of the conduct or outcome of the tendering process.

6 SITE VISIT

The Consultant is advised to visit and examine Visakhapatnam and its surroundings and obtain for himself on his own responsibility all information that may be necessary for preparing the Tender and quoting rates. The costs of any such visits shall be entirely at the Tenderer's own expense.

B. TENDERING DOCUMENTS

7 TENDER DOCUMENTS

A set of Tender Documents issued for the purpose of tendering includes the following, together with any addenda thereto which may be issued in accordance with the proceedings of pre-bid meeting issued in accordance with Clause 8 and Clause 9.

PART-I Technical Bid.

Section I: Notice Inviting Consulting Service.

Section II: Instruction to Consultants

Section III: Conditions of Contract

Section IV: Terms of reference (ToR)

Section V: Schedules of Supplementary Information

Schedule A -	Bank Guarantee for EMD
Schedule B -	Income Tax PAN No.
Schedule C -	Project Experience Record
Schedule D	Methodology of Work
Schedule E -	Activity Schedule
Schedule F -	Similar Project Experience Record
Schedule G -	Bio-data of Technical Personnel for the work
Schedule H -	Record of arbitration and Litigation
Schedule I -	History of Criminal cases
Schedule J -	General Power of Attorney Affidavit
Schedule K -	Joint Venture Agreement
Schedule L -	Affidavit

Section VI : Addenda issued by the Chief Engineer, GVMC, Visakhapatnam

Section VII : Forms

Part II Price Bid (Financial Proposal).

The Consultant is expected to examine carefully all instructions, terms of reference, Tender conditions, forms appendix to Tender, addenda in the Tender Documents. Failure to comply with the requirements of Tender submission will be at the Consultant's own risk.

8 CLARIFICATION OF TENDER DOCUMENTS

8.1 Consultants shall carefully examine the Tender Documents and fully inform themselves as to all the conditions and matters, which may in any way affect the work or the cost thereof. Should a Consultant find any discrepancy in or omission from the specification or any other of the Tender Documents or should he be in doubt as to their meaning, he should immediately address a query in writing or by fax to the authority given in Sub-Clause 18.5.

9 AMENDMENT OF TENDER DOCUMENTS

9.1 At any time prior to the dead line for submission of tenders, the GVMC may for any reason, whether at its own initiative or in response to the clarifications requested by the prospective Consultants, modify the tender documents by issuing an Addendum.

9.2 Such addenda will be kept in website www.gvmc.gov.in downloads and will be binding upon them. Consultant shall give a certificate in the affidavit as described in Schedule L.

9.3 In order to afford prospective Consultants reasonable time to take such addenda into account in preparing their tenders, the

GVMC at its discretion, will extend the dead line for the submission of tenders in accordance with Clause 19.

C. PREPARATION OF TENDERS

10 LANGUAGE OF THE DOCUMENTS

All documents relating to the Tender shall be in the English language.

11 Deleted

12 TENDER PRICES

12.1 Unless stated otherwise in the tender documents, the Contract shall be for the whole of the work and the Consultant shall quote in Indian Rupees his willingness to execute the works at quoted unit rate for different components and the **Percentage on the finally approved Project Cost minus statutory provisions**. This quoted rate shall also include **Bankers charges, Service Tax, overheads and all other incidental charges complete for the work**.

12.2 The rate quoted by the Consultant shall be final.

13 TENDER VALIDITY

13.1 Tenders shall remain valid and open for acceptance for a period of **120 days** after the date of Tender opening prescribed in Clause 22.

13.2 In exceptional circumstances, prior to expiry of the original Tender validity, the GVMC may request the Consultant for a specified period of extension of validity. The request for any extension and the responses thereto, shall be in writing or cable. A Consultant may refuse the request without forfeiting his EMD. A Consultant agreeing to the request will not be required or permitted to modify his tender, but will be required to extend the validity of his EMD.

13.3 A Consultant who withdraws his tender without a valid reason (to be decided by the authority competent to accept the tender) shall be disqualified for tendering further works in the GVMC.

14 FORMAT AND SIGNING OF TENDERS

14.1 The tender document shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to bind the Consultant to the Contract. Proof of authorization shall be furnished in the form of a certified copy of Power of Attorney, which shall accompany the tender. All pages of the tender where entries or corrections have been made shall be initialed by the person or persons signing the tender.

14.2 The completed tender shall be without alterations, inter-relations or erasures except those which accord with instructions given by the GVMC, or as necessary to correct errors made by the Consultant, in which case such corrections shall be initiated by the person or persons signing the tender.

14.3 Only one tender shall be submitted by each Consultant. No Consultant shall participate in the tender of another for the same contract in any capacity whatsoever.

15 EARNEST MONEY DEPOSIT

15.1 The Consultant shall furnish, Earnest Money Deposit in favour of Commissioner, GVMC, payable at Visakhapatnam for the amount mentioned in the Tender Notice along with tender documents. This EMD can be in the form of:

- a) a bank demand draft on any Nationalized Bank / Scheduled Commercial Bank or
- b) a bank guarantee in the form given in Section VII, from a Nationalized Bank / Scheduled Commercial Bank.

15.2 Demand Drafts / Bank Guarantees furnished towards EMD shall be valid for a period mentioned in the Tender Notice.

15.3 The EMD of unsuccessful Consultants will be returned no sooner the tenders are finalized or end date of the Tender validity period whichever is earlier.

15.4 DELETED

15.5 The Earnest Money Deposited by the successful Consultant will not carry any interest and it will be dealt with as provided in the conditions stipulated in the tender.

15.6 The E.M.D. shall be forfeited.

- (a) If the Consultant withdraws the tender during the validity period of tender.
- (b) In the case of a successful tenderer, if he fails to sign the Agreement for whatever the reason.

15.7 In consideration of the Executive Engineer / Superintending Engineer / Chief Engineer / Commissioner of GVMC undertaking to investigate and to take into account each tender and in consideration of the work thereby involved, all Earnest Money Deposited by the Tenderer will be forfeited to GVMC in the event of such Tenderer either modifying or with-drawing his tender at his instance within the said validity period of 120 days.

16 SIGNING OF TENDERS

- 16.1 If the tender is made by an individual, it shall be signed with his full name and his address shall be given. If it is made by a firm, it shall be signed with the co-partnership name by a member of the firm, who shall also sign his own name, and the name and address of each member of the firm shall be given, if the tender is made by a corporation it shall be signed by a duly authorized officer who shall produce with his tender satisfactory evidence of his authorization. Such tendering corporation may be required before the contract is executed, to furnish evidence of its corporate existence. Tenders signed on behalf of G.P.A. holder will be rejected.
- 16.2 The tender shall contain no alterations or additions, except those to comply with instructions issued by the Tender Inviting Officer, or as necessary to correct errors made by the Tenderer, in which case all such corrections shall be initialed by the person signing the Tender.
- 16.3 No alteration which is made by the tenderer in the contract form, the conditions of the contract, statements / formats accompanying the same will not be recognized and if any such alterations are made, the tender will be void.

17 PRE-TENDER MEETING

- 17.1 The Tenderer or his official representative, duly authorized by him by letter is advised to attend the pre-tender meeting which will be convened on the date, time at venue mentioned in the Tender Notice.
- 17.2 The purpose of the meeting is to clarify issues on any matters that the tenderer wishes to raise concerning the tendering of the works.
- 17.3 The tenderer is requested to submit any queries in writing or fax addressed to the Chief Engineer, GVMC, to reach his office not later than two working days before the meeting.
- 17.4 Any modification to any of the Tender Documents listed in Clause 7, which may be necessary as a result of Pre-tender Meeting, will be made by the GVMC and issued as an addendum or addenda pursuant to Clause 9 and will be made available in the website www.gvmc.gov.in

D. SUBMISSION OF TENDERS

18 SEALING AND MARKING OF TENDERS

- 18.1 The signed Tender documents shall be submitted in sealed covers.
- 18.2 Tender document Part-I i.e., Technical Bid along with EMD&DD for cost of tender document and Part-II i.e., Price Bid shall be submitted in separate sealed covers marking cover-A and cover-B respectively.
- 18.3 The Consultant shall also ensure that Sealed Covers i.e., cover-A and cover-B shall bear consultants name and address along with Tender Notice No. clearly. Further Sealed Covers shall bear the following identification marks.
Technical Bid / Price Bid
Tender Notice No. _____ item No. _____
Name of Work _____
- iv) The name and address of the Consultant.
 - v) The name and address of the officer to whom the tender is to be submitted, as detailed in Sub-clause 18.5.
- 18.4 The sealed covers A and B shall be kept in another cover C and shall bear the following information.
- i) Tender Notice No. _____ item No. _____
 - ii) Name of Work _____
 - iii) DO NOT OPEN BEFORE _____
 - iv) The name and address of the Consultant.
 - v) The name and address of the officer to whom the tender is to be submitted, as detailed in Sub-clause 18.5.
- 18.5 The completed sealed cover C shall be deposited in tender box at the following address before the time and date specified for receiving the tenders

Chief Engineer
Greater Visakhapatnam Municipal Corporation
Tenneti Bhavan, Aseelmetta,
Visakhapatnam, Andhra Pradesh, India.
Tele-Fax No: 0891-2754565

18.6 DELETED

19 DEADLINE FOR SUBMISSION OF TENDERS

19.1 DELETED

19.2 The Tender should be in the prescribed form as described in Clause 7.

19.3 The GVMC may, at its discretion, extend the dead line for submission of tenders by issuing an amendment in accordance with Clause 9, in which case all rights and obligations of the GVMC and of the tenders which were previously subject to the

original dead line shall thereafter be subject to the new dead line as extended.

20 DELETED

21 MODIFICATION AND WITHDRAWAL OF TENDERS

- 21.1 The Consultant may modify or withdraw his tender, provided that the modification or notice of withdrawal is received in writing by the GVMC prior to the prescribed dead line for submission of tenders.
- 21.2 The Consultant's modification or notice of withdrawal shall be prepared, sealed, marked "Modification" or "Withdrawals" as appropriate and delivered in accordance with Clause 18.
- 21.3 No tender may be modified after the deadline for submission of tenders.
- 21.4 Withdrawal of a tender by a Consultant during the interval between the deadline for submission of Tenders and the expiration of the period of tender validity specified in the Form of Tender shall result in the forfeiture of the EMD pursuant to Clause 15.

E. TENDER OPENING AND EVALUATION

22 TENDER OPENING

- 22.1 The Chief engineer, GVMC, Visakhapatnam will open the tenders (cover C and then cover A containing Technical Bids) and any submissions made pursuant to Clause 21, in his office on the date and time mentioned in the Tender Notice in the presence of any of the Consultants or their representative who choose to attend, all of whom sign a register as evidence of their attendance.
- 22.2 Tenders for which an acceptable notice of withdrawal has been submitted pursuant to Clause 21, shall not be opened and shall be returned to the Consultant on completion of the tender acceptance process.
- 22.3 Covers of the remaining tenders shall be examined and their conditions will be noted. Any tender in which the Cover is found unsealed or is damaged such tender will be rejected and minuted.
- 22.4 The Tender shall be rejected if:
 - a. Sealed cover B containing Price Bid is not enclosed.
 - b. Price Bid is enclosed along with Technical Bid in cover A
 - c. EMD as per Clause 15 is not enclosed in cover A.
 - d. Proof of eligibility and qualifications is not enclosed
 - e. There are any criminal cases pending.
 - f. PAN is not enclosed

- g. affidavit is not enclosed
- h. Power of Attorney is not enclosed
- i. history of criminal cases is not enclosed
- j. record of litigation and arbitration is not enclosed
- k. Joint Venture agreement is not enclosed in case of tenders received from Joint Venture of two or more firms

Any such conditions shall be minuted and the cover 'B' shall not be opened. It shall then be kept in the safe custody of the GVMC, until the tender process is finished. Thereafter the tender shall be returned to the Consultant.

- 22.5 The GVMC prepare, for its own record, minutes of the tender opening, including the information disclosed to those present in accordance with Sub-clause 21.1.

23 CLARIFICATION OF TENDERS

To assist in the scrutiny, evaluation and comparison of the tenders, the GVMC may ask Consultants individually for clarification of their tenders. The request for clarification and response shall be in writing or by cable. However, no change in the tender amount/rate or substance shall be sought, offered or permitted by the GVMC, during the evaluation of the tenders except as provided in Clause 26.

24 DETERMINATION OF RESPONSIVENESS

- 24.1 Prior to the detailed evaluation of tenders, GVMC will determine whether each tender has been submitted in the proper form and whether it is substantially responsive to the requirements of the tender documents. Tenders, which have not been submitted in the proper form, will be rejected.
- 24.2 Any tender which is not substantially responsive to the requirements of the tender documents will be rejected by the GVMC and may not subsequently be made responsive by the Consultant correcting or withdrawing the non-conforming deviation(s) or reservation(s).

25 PRICE BID OPENING

The Price Bids(cover B) of all responsive tenderers who have satisfied eligibility & qualifications and conditions of the tender will be opened duly intimating the time, date and venue to all responsive tenderers.

26 CHECKING FOR AND CORRECTION OF ERRORS

- 26.1 After opening the Price Bids, it will be checked by the Chief Engineer, GVMC for any discrepancy between the quoted rate in figures and in words. Should any discrepancy be found the quoted rate in words will govern.

- 26.2 Any quoted rate that is found to be incorrect as described in the above Sub-clause will be recorded and attested by the Chief Engineer, GVMC at the time of opening the price bid. With the concurrence of the affected Consultant, the corrected quoted rate shall be considered binding. If the Consultant does not accept the corrected rate, the tender will be rejected.

27 EVALUATION AND COMPARISON OF TENDERS

- 27.1 The GVMC will evaluate and compare only those tenders, which have been determined to be substantially responsive to the requirements of the tender documents in accordance with clause 24.
- 27.2 Comparison of the substantially responsive tenders by the GVMC shall comprise comparison of the tender rate for each tender following any corrections required as described in Clause 26.
- 27.3 Evaluation of the tenders shall comprise an assessment of the impact of any material deviations or reservations that may have been placed on any of the tenders which may effect the contract in the manner and / or the time specified, and their relationship to the tender rate offered. Such deviations or reservations will not be permitted, and such tender shall be rejected. Record of arbitration/Litigation shall also be taken into account at the time of evaluation of tenders.
- 27.4 At no time shall there be any negotiations at any level or any stage of the process which shall alter in any way any of the tender rate submitted.

28 AWARD CRITERIA

- 28.1 Subject to clause 30, the Chief Engineer, GVMC / Commissioner, GVMC / Tender Committee / Council of GVMC / Govt., of A.P. as the case may be will award the contract to the Consultant whose tender has been determined to be eligible, qualified and substantially responsive to the tender documents and who has submitted the best tender according to the comparison and evaluation process described in Clause 27. Normally this shall be the Consultant one or more consultants offering the lowest Tender Rate(L1).

29 DEPARTMENT'S (GVMC'S) RIGHT TO ACCEPT ANY TENDER AND TO REJECT ANY OR ALL TENDERS

Notwithstanding Clause 28, the Chief Engineer, GVMC / Commissioner, GVMC reserves the right to accept or reject any tender, and to annul the tendering process and reject all the tenders at any time or any stage prior to the award of contract without thereby incurring any liability to the affected Consultant or Consultants on the grounds of its action.

30 PROCESS TO BE CONFIDENTIAL

- 30.1 After the opening of tenders as per Clause 22 & 25, information relating to examination, clarification, evaluation and comparison of tenders and recommendations, concerning to the award of contract shall not be disclosed to the Consultants or any other persons not officially concerned with the process until the award of the Contract to the successful Consultant has been announced.
- 30.2 Any effort by any Consultant to influence the officials of GVMC in the scrutiny, clarification, evaluation and comparison of tenders, and in any decisions concerning award of a contract, may result in the rejection of their Tender.

31 NOTIFICATION OF AWARD

- 31.1 Prior to the expiration of the Tender validity period prescribed in Clause 13 the Chief Engineer, GVMC / Commissioner, GVMC will notify the successful Consultant by fax, letter or in some other written form, that his tender has been accepted. This letter hereinafter called "Letter of Acceptance(LoA)", will confirm the tender rate which will apply to the services to be rendered by the consultant during the contract period.
- 31.2 The LoA will constitute notification of the intention of the employer to enter into a contract with the Consultant for the consultancy services under this contract.

32 SIGNING OF AGREEMENT

- 32.1 At the same time as the Chief Engineer / commissioner, GVMC notifies the successful Consultant that his tender has been accepted, the GVMC will send the Consultant the form of Agreement, incorporating all the agreement conditions between the parties provided in the Tendering Document, viz., the Terms of Reference, Conditions of Contract etc.
- 32.2 Within **7 days** of receipt of Form of Agreement, the successful Consultant shall sign the form and return it to GVMC.

SECTION III CONDITIONS OF CONTRACT

1. General Provisions

1.1 Definitions:

Unless the context otherwise requires, the following terms when ever used in this contract have the following meanings.

- a. "Applicable Law" means he laws and any other instruments having the force of law in India and Madhya Pradesh has as they may be issued and in force from time to time;
- b. "Contract" means the contract signed by the parties to which these General Conditions of Contract are attached together with all the documents listed in Clause 1 of such signed Contract;
- c. "Effective Date" means the date on which this contract comes into force and effect pursuant to Clause CC2.1,
- d. "CC" means these General Conditions of Contract;
- e. "Government" means the Government of Andhra Pradesh;
- f. "Local Currency" means Indian Rupees;
- g. "Member", in case the consultants consist of joint venture of more than one entity, means way of these entities and "Members" means all of these entities;
- h. "Personnel" means persons hired by the consultants or by any sub-consultants employees and assigned to the performance of the service or any thereof, "foreign personnel" means such persons who at the time of being so hired had their domicile outside India. "Local Personnel" means such persons who at the time of being so hired had their domicile inside India, and "Key Personnel" means the personnel referred to in Clause -4.2
- i. "Party" means the Client or the Consultants as the case may be and parties mean both of them.
- j. "Services" means the work to be performed by the consultants pursuant to this contract for the purpose of the project as described in Appendix-1 hereto;
- k. "Sub-Consultant" means any entity to which the consultants subcontract any part of the service accordance with the provisions of Clause CC 3.7 and
- l. "Third Party" means any person or entity other than the Government the Client, the consultants or a sub-consultant.

1.2 Relation between the parties

Nothing contained herein shall be construed as establishing a relation of master and servant or of agent and principal as between the client and the consultants. The consultants, subject to this contract have complete charge of personnel performing the services and shall be fully responsible for the services performed by them or on their behalf hereunder.

1.3 Law Governing the Contract and the Jurisdiction of the Contract.

The contract, its meaning and interpretation and the relation between the parties shall be governed by the applicable law and it shall be subjected to the jurisdiction of the courts of Visakhapatnam/Hyderabad.

1.4 Language

The contract shall be executed in English which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this contract.

1.5 Headings

The headings shall not limit, alter or affect the meaning of this contract.

1.6 Notices

1.6.1 Any notice request or consent required or permission to be given or made pursuant to this contract shall be in writing. .Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorised representative of the party to whom the communication is addressed, or when sent by registered mail, telegram or facsimile to such party at the addressed specified.

1.6.2 Notice will be deemed to be effective as follows:

- a) In the case of personal delivery or registered mail on delivery;
- b) In the case of telegrams, 24 hours following confirmed transmission;
- c) In the case of facsimiles, 24 hours following confirmed transmission.

16.3 A party may change its address for notice hereunder by giving the other party notice of such change with respect to Clause-CC 1.6.2

1.7 Location

The services shall be performed in the Greater Visakhapatnam Municipal Corporation area in Andhra Pradesh.

1.8 Authority of Member In charge

In case the consultants consist of a joint venture of more than one entity, the members shall authorize the entity specified to act on their behalf in exercising all the consultant's rights and obligations towards the client under this contract, including without limitation the receiving of instructions and payments from the clients.

1.9 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed, under this contract by the client or the consultants may be taken or executed by the officials specified.

1.10 Taxes and Duties

The consultants shall pay such taxes, duties, fees or other imposition as may be levied under the applicable Law.

2. Commencement, Completion, Modification and Termination of Contract.

2.1 Effectiveness of Contract

This contract shall come into force and effect on the date of execution of Contract i.e., signing of agreement (Effective Date).

2.2 Termination of Contract for Failure of Become Effective

If this contract has not become effective within such time period after the date of the Contract signed by the parties as shall be specified either party may, by not less than four (4) weeks written notice to the other party, declare this contract to be null and void and in the event of such declaration by either party, neither party shall have any claim against the other party with respect hereto.

2.3 Commencement of Services

The consultants shall begin carrying out the services, immediately after the Effective Date, in any case, within one week after the effective date.

2.4 Expiration of Contract

Unless terminated earlier pursuant to Clause-CC 2.9 hereof this contract shall expire when services have been completed and all payments have been made at the end of such time period after the effective date.

2.5 This contract contains all covenants, stipulations agreed by the parties. No agent or representative of either party has authority to make, and the parties shall not be bound by or be liable for any statement representation promise or agreement not set forth herein.

2.6 Modification

Modification of the terms and conditions of this Contract including any modification of the scope of the services may only be made written agreement between the parties. Pursuant to Clause-CC.7.2 hereof, however, each party shall give due consideration to any proposals for modification made by the other party.

2.7.1 Definition

a)For the purpose of this contract, “Force Majeure” means an event which is beyond the reasonable control of a party, and which makes a party’s performance of its obligations hereunder impossible or so impractical as reasonable to be considered impossible in the circumstances, and includes but is not limited to war, riots, civil disorder, earthquake, fire explosion, storm, flood or other weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

b. Force Majeure shall not include

(i) any event which is caused by the negligence or intentional action of a party or such party’s sub-consultants or agents or employees, nor

(ii) any event which a diligent party could reasonably have been expected to both (a) take into account at the time of the conclusion of this contract and (b) avoid or overcome in the carrying out of its obligations hereunder.

(iii)Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

2.7.2 No Breach of Contract

The failure of a party to fulfill any of its obligations hereunder shall not be considered to be a breach of or default under this contract in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable alternative measure, all with the objective of carrying out the terms and conditions of this contract.

2.7.3 Measures to be taken

a. A Party affected by an event of Force Majeure shall take all reasonable measures to remove such party's inability to fulfill its obligations hereunder with a minimum of delay.

b. A Party affected by an event of Force Majeure shall notify the other party of such event as soon as possible and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.

c. The parties shall take all reasonable measures to minimize the consequences of an event of Force Majeure.

2.7.4 Extension of time

Any period within a party shall, pursuant to this contract, complete any action or task shall be extended for a period equal to the time during which such party was unable to perform such action as a result of Force Majeure.

2.7.5 Consultation

Not later than thirty (30) days after the consultants, as the result of an event of Force Majeure, have become unable to perform a material portion of the services, the parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

2.8 Suspension

The client may by written notice of suspension to the consultants suspend all payments to the consultants hereunder if the consultants fail to perform any of their obligations under this contract, including the carrying out of the services, provided that such notice of suspension shall

(i) specify the nature of the failure and

(ii) request the consultants to remedy such failure within a period not exceeding thirty (30) days after receipt by the consultants of such notice or suspension.

2.9 Termination

2.9.1 By the Client

The client may be not less than thirty (30) days written notice of termination to the consultants (except in the events listed in para (f) below, for which there shall be a written notice of not less than sixty (60) days such notice to be given after the occurrence of any of the events specified in paragraph (a) through (f) of this Clause 2.9.1, terminate this contract.

- a. If the consultant fail to remedy a failure in the performance of their obligations hereunder, as specified in a notice of suspension pursuant to Clause CC 2.8 herein above within thirty (30) days of receipt of such notice of suspension or within such further period as the client may have subsequently approved in writing.
- b. If the consultants become (or if the consultants consists of more than one entity, if any of their Members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;
- c. If the consultants submit to the client a statement which has a material effect on the rights obligations or interests of the client and which the consultants know to be raise;
- d. If, as a result of Force Majeure, the consultants are unable to perform a material portion of the services for a period of not less than sixty (60) days or;
- e. If the client, in its sole discretion and for any reason whatsoever, decided to terminate this contract.

2.9.2 By the Consultants

The consultant may, by not less than thirty (30) day's written notice to the Client, such notice to be given after the occurrence of nay of the events specified in paragraphs (i) and (ii) of this Clause CC 2.9.2, terminate this contract.

- i) if the client is in material breaches of its obligations pursuant to this contract and has not remedied the same within forty five (45) days (or such longer period as the consultants may have subsequently approved in writing) following the receipt by the client of the consultants notice specifying such breach.
- ii) if, as a result of Force Majeure, the consultants are unable to perform a material portion of the services for a period of not less than sixty (60) days.

2.9.3 Cessation of Rights and Obligations

Upon termination of this contract pursuant to Clauses CC2.2 or 2.9 hereof, or upon expiration of this contract pursuant to clause CC 2.4 hereof all rights and obligations of the parties hereunder shall cease, except;

- i) Such rights and obligations as may have accrued on the date of termination or expiration;
- ii) The obligation of confidentiality set forth in Clause CC 3.3 hereof;

- iii) Any rights which a party may have under the applicable law.

2.9.3 Cessation of Services

Upon termination of this contract by notice of either party to the other pursuant to Clauses 2.9.1 or 2.9.2 hereof the consultants shall immediately upon dispatch or receipt of such notice take all necessary steps to bring the services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditure for this purpose to a minimum. With respect to documents prepared by the consultants and equipment and materials furnished by the client, the consultants shall proceed as provided, respectively, by Clauses CC 3.9 or 3.10 hereof.

2.9.4 Payment upon Termination

Upon termination of this contract pursuant to Clause CC 2.9.1 or 2.9.2 hereof, the client shall make the following payments to the consultants (after offsetting against these payments any amount that may be due from the consultant to the client).

- i) Remuneration pursuant to Clause CC 6 hereof for services satisfactorily performed prior to the effective date of termination.
- ii) Reimbursable expenditures pursuant to Clause CC 6 hereof for expenditures actually incurred prior to the effective date of termination; and
- iii) Except in the case of termination pursuant to paragraphs (a) through (d) of Clauses CC 2.9.1 hereof, reimbursement of any reasonable cost incident to the prompt and orderly termination of the contract including the cost of the return travel of the consultants personnel and their eligible dependents.

3. Obligations of the Consultants

3.1 General

3.1.1 Standard of Performance

The consultants shall perform the services and carry out their obligations hereunder with all due diligence, efficiency and economy in accordance with generally accepted professional techniques and practices and shall observe sound management practices and employ appropriate advanced technology and safe and effective equipment, machinery, materials and methods. The consultants shall always act in respect of any matter relating to the contract or to the services, as faithful advisers of the client and shall at all times support and

safeguard the clients legitimate interests in any dealings with sub-consultants or third parties.

3.2 Conflict of Interests

3.2.1 Consultant not to benefit from the Commissions, Discounts, etc.

The remuneration of the consultants pursuant to Clause CC 6 hereof shall constitute the consultant's sole remuneration in connection with this contract or the services and subject to Clause CC 3.2.2 hereof, the consultants shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge of their obligations hereunder and the consultants shall use their best efforts to ensure that any sub-consultants as well as personnel and agents of either of them similarly shall not receive any such additional remuneration.

3.2.2 Prohibition of conflicting activities

Neither consultants or their sub-consultants nor the Personnel of either of them shall engage either directly or indirectly during the term of this contract in any business or professional activities in India which will conflict with the activities assigned to them under this contract.

3.3 Confidentiality:

The consultants, their sub-consultants and the personnel of either of them shall not either during the term or after the expiration of this contract disclose any property or confidential information relating to the project the services this contract or the clients business or operations without the prior written consent of the client.

3.4 Liability of the Consultants

The consultant's liability under this contract shall be provided by the applicable Law.

3.5 Insurance to be taken by the Consultants

The Consultants (i) shall take out and maintain and shall cause any sub-consultants to take out and maintain at their (or the sub consultants as the case may be) own cost but own terms and conditions approved by the client insurance against the risks and for the coverage as under the Applicable Law and (ii) at client's request shall provide evidence to the client showing that such insurance has been taken out and maintained and that the current premiums have been paid.

3.6 Consultants Actions Requiring Client's Prior Approval

The consultants shall obtain the client's prior approval in writing before entering into a sub-contract for the performance of any part of the services, it being understood (i) that the selection of sub-consultant and the terms and conditions of the sub-contract shall have been approved in writing by the client prior to the execution of the sub-contract and (ii) that the consultants shall remain fully liable for the performance of the services by the sub-consultant and its personnel pursuant to this contract.

3.7 Reporting Obligations

The consultants shall submit to the client the reports and documents specified in **Terms of Reference** hereto in the numbers and within the time periods set forth in the said **Terms of Reference**.

3.8 Documents prepared by the Consultants to the property of the Client

All plans, drawings, specifications, designs, reports and other documents prepared by the consultants in performing the services shall become and remain the property of the client and the consultants shall not later than upon termination or expiration of this contract, deliver all such documents to the client, together with a detailed inventory thereof. The consultants may retain a copy of such documents. The consultant shall however not use these documents for any purposes to any agency other than the client without prior written approval of the client.

3.9 Equipment and Materials furnished by the Client

Equipment and materials made available to the consultants by the client or purchased by the consultants with funds provided by the client, shall be the property of the client and shall be marked accordingly. Upon termination or expiration of this contract the consultants shall make available to the client an inventory of such equipment and materials and shall dispose of such equipment and materials in accordance with the clients instructions. While in possession in such equipment and materials, the consultants, unless otherwise instructed by the clients in writing shall insure them at the expense of the client in an amount equal to their full replacement value.

4. Consultants Personnel

4.1 General

The consultants shall employ and provide such qualified and experienced personnel in Civil Engineering, Town

Planning, Social Development Experts, GIS back ground personnel, Document Preparation Personnel etc are required to carry out the services.

4.2 Description of Personnel

The titles, agreed job descriptions, minimum qualification and estimated period of engagements in the carrying out of the services of each of the Consultants Key Personnel's are describe in the format for Firms References and in the format for Curriculum Viate (C.V).

4.3 Approval of Personnel

The Key Personnel and sub-consultants employed by the consultant shall be approved by the client.

4.4 Removal and /or Replacement of Personnel

a. Except as the Client may otherwise agree no changes shall be made in the key personnel. If, for any reason beyond the reasonable control of the consultants, it becomes necessary to replace any of the personnel, the consultants shall forthwith provide as a replacement a person of equal or better qualification.

b. If the client (i) finds that any of the personnel has committed serious misconduct has been charged with having committed a criminal action, or (ii) has reasonable cause to be dissatisfied with the performance of any of the personnel. Then the consultants shall at the client's written request specifying the grounds therefore, forthwith provide as a replacement a person with qualification and experience acceptable to the client.

c. Any of the personnel provided as a replacement under Clauses (a) and (b) above, the rate of remuneration applicable to such person as well as any reimbursable expenditures (including expenditures due to the eligible number of dependents) the consultants may wish to claim as a result of such replacement, shall be subject to the prior written approval by the client. Except as the client may otherwise agree (i) the consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) remuneration to be paid for any of the personnel provided as a replacement shall not exceed the remuneration which would have been payable to the personnel replaced.

4.5 Resident Project Manager

The consultants shall ensure that at all times during the consultant's performance of the services in Visakhapatnam a resident project manager acceptable to the client shall

take charge of the performance of such services. The Resident Project Manager must not leave headquarters without prior intimation to the client.

5. Obligations of the Client

5.1 Assistance and Exemptions

The client shall use its best efforts to ensure that the Government shall

- a. Provide the consultants, sub-consultants and personnel with all information/documents available with the clients as shall be necessary to enable the consultants, sub-consultants or personnel to perform the services.
- b. **Request** officials, agents and representatives of other Government departments as may be necessary or appropriate for providing information necessary for the prompt and effective implementation of the services.

5.2 Access to Land

The client warrants that the consultants shall have, free of charge, unimpeded access to all land in the Visakhapatnam Urban Area, in respect of which access required for the performance of the services. The consultants will be responsible for any damage caused by negligence of the consultants or any sub-consultant or the personnel of either of them to such land or any property thereon from such access.

5.3 Change in the Applicable Law

Irrespective of any change in the applicable law with respect to taxes and duties which increases or decreases the cost incurred by the consultants in performing the services during period of this contract, then the remuneration otherwise payable to the consultants under this contract shall be not increased or decreased accordingly by agreement between the parties thereto.

5.4 Payment

In consideration of the services performed by the consultants under this contract, the client shall make to the consultants such payments and in such manner as is provided by Clause CC 6 of this contract.

6. Payments to the consultants

6.1 Cost Estimate

Cost Estimates in Indian Rupees are indicated in clause 6 of terms of reference.

6.2 Mode of Billing and Payment

Billing and Payments in respect of the services shall be made as follows:

- a. All payments shall be made after the approval of reports by the client.
- b. The client shall cause the payment to the Consultants periodically as given in the schedule of payment **within thirty (30) days after** the receipt of bills by the client with supporting documents.
- c. The final payment shall be made only after the final report and a final statement, identified as such, shall have been submitted by the consultants and approved by the client. The services shall be deemed completed and finally accepted by the client as satisfactory ninety (90) calendar days after the receipt of the final report and the final statement by the client, within such ninety (90) days period gives return notice to the consultants specifying in detailed deficiencies in the services, the final report or final statement. The consultants shall thereupon promptly make any necessary corrections, and upon completion of such corrections, the foregoing process shall be repeated. Any amount which the client has paid or caused to be paid in accordance with this clause in excess of the amounts actually payable accordance with the provisions of this contract shall be reimbursed by the consultants to the client within thirty **(30) days** after the receipt by the consultants of notice thereof. Any such claim by the client for reimbursement must be made within twelve (12) calendar months after receipt by the client of a final report and a final statement approved by the client accordance with the above.
- d. At the time of making each payment to the consultant, a deduction towards **security deposit @ 5%** of the amount payable against each bill shall be made by the paying authority.
- e. On satisfactory completion of this contract, the paying authority shall, on demand, refund the EMD & security deposit provided it is satisfied that there are no demands outstanding against the consultant.

7. Fairness and Good faith

7.1 Good Faith

The parties undertake to act in good faith with respect to each others rights under this contract and to adopt all reasonable measures to ensure the realization of the objectives of this contract.

7.2 Operation of the Contract

The parties recognize that it is impossible in this contract to provide for every contingency which may arise during the life of the contract, and the Parties hereby agree that it is their intention that this contract shall operate fairly as between them and without detriment to the interest of either of them, and that, if during the terms of this contract either party believes that this contract is operating unfairly, the parties will use their best efforts to agree on such actions as may be necessary to remove the clause or clauses of such unfairness.

8 Delay in Progress of work- liquidate damages

8.1 Should the Consultant fails to complete the work or unable to show the progress as per the execution schedule the Consultant shall pay to the Client as fixed and agreed liquidate damages and not as penalty, the sum shown herein below for every day delay.

Rupees 10000.00 (Rupees Ten thousand only) per day for extra time made until completion of the work after expiry of agreement time .

8.2 DELETED

9. Settlement of Disputes

9.1 Amicable settlement

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

9.2 Dispute Settlement

Which cannot be settled amicably within thirty (30) days after receipt by one party of the other party's request for such amiable settlement may be taken up by either party for settlement in accordance with the Applicable Law.

SECTION - IV
TERMS OF REFERENCE (TOR)

1. . GENERAL:

The Government of India has launched a major programme viz., Rajiv Awas Yojana (RAY) under ministry of Housing and urban poverty Alleviation on (GOI) . Visakhapatnam is one of the eligible cities under the scheme. It aims to encourage cities to initiate steps to bring about improvement in the existing service levels and ultimately should become slum free citizen.

The rising urban population has also given rise to increase in the number of urban poor. The ever increasing number of slum dwellers causes tremendous pressure on urban basic services and infrastructure. In order to cope with massive problems that have emerged as a result of rapid urban growth, it has become imperative to draw up a coherent urbanization policy/strategy to implement projects in selected cities as per the Guidelines issued by GOI from time to time. Providing Basic Services to Urban Poor is aimed to encourage planned development and to fulfill the deficiencies in the Basic Services to the Urban Poor by ensuring adequate Investment of funds and to scale up delivery of Civic amenities to the Urban Poor.

The GVMC desires to engage Consultancy Services to reach to the above objective and to prepare a Comprehensive & Integrated Detailed Project Reports (DPRs) Slum wise / for the identified sectors, to access the funds from Gol under Rajiv Awas Yojana (RAY)

There are around 741 slums (List of slums will be supplied by GVMC) in Greater Visakhapatnam Municipal Corporation jurisdiction. The Detailed Project Reports are to be prepared for slums (1st year about 114 nos) as specified by the authority.

Therefore it is proposed to appoint one or more Consultant/s to prepare Detailed Project Reports (DPRs) Slum wise or in packages for projects identified in each sector to access funds under RAY. If more than one consultants are selected, then the financial offer of first lowest consultant will be taken as base and the same will be applied to other qualified eligible tenderers , who are willing to execute the job at the first lowest offer. However, first lowest consultant will be given priority in allocation of quantum of job. The decision of GVMC is final and binding on all the consultants.

Note : The list of slums (1st year 114 nos) proposed are tentative. GVMC Reserves the right to alter either to delete or to add any Slum from the list. The decision of GVMC is final in this regard.

2. OBJECTIVE

Global Objective

The goal of the task would be to contribute to improvement of pro-poor planning, management and financial capacities of the ULBs and in designing and implementing

pro-poor projects resulting in improved services to the poor, enhancing their quality of life and thus contribute to achievement of the Millennium Development Goals adopted by the Government of India.

Specific objectives

The goal of the task would be to contribute to improved pro-poor planning, project formulation, and management and implementation capacities of the ULBs. This will also help in designing, implementing and monitoring pro-poor projects resulting in improved services and enhanced quality of life for the urban poor and contribute to achievement of the Millennium Development Goals adopted by the Gol.

- a. To create a database on environmental infrastructure (roads, drains, water supply, sanitation, lighting and SWM) with scale, type and condition, service levels and community infrastructure to enable planning for further interventions;
- b. To prepare AutoCAD drawings for the required thematic overlays
- c. The data so collected will strengthen the central statistical systems pertaining to the above areas and lead to a better understanding of the issues and in prioritization and targeting of investments;
- d. Urban Poverty Information System (compatible with National Information System) and knowledge base is expected to be made use of for strategy formulation, pro-poor planning, project formulation, implementation, monitoring and review of urban poverty alleviation interventions;
- e. This is in consonance with the directions of MoHUPA and objectives of the 11th Five Year Plan which has adopted “inclusive growth” as the key development paradigm for the country;
- f. Development of a digitized, GIS based slum maps linking the MIS data on the above fields for effective planning, monitoring and O&M in all the slums in the ULB;

3. SCOPE OF THE TASK AND DETAILED DESCRIPTION

The survey, to be carried out by the communities concurrently in all slums in the ULB, shall be facilitated by the consultant.

Following is the detailed scope of work to be carried out by the consultant.

- a. Prepare digitized slum base maps using digitized base map supplied by the ULB
- b. Topographical survey of all slums using Total station, with geo-referencing, including survey of properties, environmental and social infrastructure and service levels

- c. Prepare AutoCAD drawings for the specified thematic overlays and update spatial data
- d. Integrate non-spatial data with spatial data in GIS mode to generate a web-based GIS enabled slum information system.
- e. Integrate the data integrated slum maps with city base map.
- f. Facilitate MEPMA in setting up Data Centre and for its maintenance up to the end of this assignment and facilitate arrangements for sustainability

The task would envisage complete coverage of all properties of households in all slums in the ULB including environmental and social infrastructure and service levels. All the tasks associated with this assignment will be completed within **Forty Five days**. 45 days time is only for preparation of Detailed Project Report. However the agency services shall extend during appraisal, execution of work and until closing of the project. i.e. tentatively up to 18 months after preparation of DPR.

The assignment comprises the following activities:

PART-1, TOTAL STATION SURVEY AND DATA INTEGRATION

Component A: Development of GIS based Slum maps, Topographical survey & Utility Mapping

The consultant shall take up the entire GIS development in all the slums in the ULB as per the prioritized list furnished by the ULB. The task is divided into the following phases:

Phase I: Prepare digitized slum base maps and delineation of all slum boundaries

- a. The digitized base map of the city / town shall be obtained from the ULB
- b. After obtaining digitized base map of the ULB, the consultant would delineate slum boundaries for all the slums (notified, non-notified, and slum pockets) with the names of slums.
- c. Extract of the related slum base map to a scale 1:500 in A0 size and will be handed over to the field surveyor of the consultant for incorporating latest spatial data in respective slum base map.
- d. The field surveyor shall collect the spatial data, in consultation with the concerned Town Planning staff, CD staff and CBOs of the slum

Phase II: Topographical survey using total station and development of utility mapping

Topographical survey using Total station shall be conducted for the total slum area. This task involves detailed geo-referenced topographical mapping and development

of graphic database for all slums. The preparation of topographical map shall be based on latest technology such as using total stations and GPS. To ensure the accuracy of topographical maps, the exact location of various control points must be established by linking survey to Survey of India control points.

The topographical map for each slum shall be prepared on various thematic overlays for ease of operation in GIS. Each layer shall contain the following features:

Table 1: Spatial and non-spatial data to be captured

SI.No.	Layers	Data Contents and Specifications
1	Base Map	<p>Slum boundary with schedule of boundaries of related slum / slum pockets</p> <p>All major physical features with reference to names, such as highways, roads, railways, important land-marks (with specific names), water bodies, canals, rivers, etc</p> <p>Municipal Corporation boundary, ward and zone boundaries,</p> <p>Location of survey of India control points</p>
2	Buildings / Structures & Open Areas	<p>Foot prints (width and length of plots) of each building (structure) and its use, number of storeys; community centres, Anganwadi centres, Balwadi centres; community toilets; primary /secondary schools and other educational institutions; PHC/UHCs; religious structures - temples (specific names), mosque, shrines, church and other land marks; boundary walls, fencing and other utilities, plinth level of each building structure; Open (vacant) plots, play grounds, parks and gardens, burial grounds etc</p>
3	Existing Infrastructure	<p>Roads & footpaths (both pukka and kutcha with type i.e., CC, BT, WBM and earthen, length and condition)</p> <p>Details of storm water and sullage drains, pucca/ kutcha drains with direction of flow (sections and levels for larger drains), lengths and condition; Natural water and drainage channels; Location of culverts and their condition.</p> <p>Sanitation services – individual, community and public toilets; Sewers, their material, size, length and condition, connectivity to town wide sewerage network, their lengths and condition, septic tank, its condition and point of disposal, no. and condition of Community toilets / Public toilets shall be captured.</p> <p>Water supply lines, their type, lengths and condition and details of PSPs, bore wells, hand pumps and individual connections (by type - power bore wells or municipal supply); power and telecommunication lines.</p> <p>Street lights, electric poles with pole nos., location and</p>

		<p>type of fixtures</p> <p>Solid waste management system with details of dustbins and collection points;</p> <p>Elevations at all road junctions, turnings and grade changes.</p>
4	Existing Offsite Infrastructure (adjacent linked infrastructure)	<p>Roads, drainage, sewerage, water and power (access roads, location of secondary water mains and information on any main drains running through the slum or to which the slum is connected. Power supply). Distances of slum to city wide services like access road, outfall drain, section of offsite drains and major culverts, disposal points and MFLs, diameters of pipes, ELSR/GLSR capacities and levels.</p> <p>Diameters of trunk sewer, MH top levels and invert levels at junction with main sewer from the poor settlement with distance from the poor settlement and capacity of treatment facilities. Distance to transformer, location and capacity.</p>
5	Contours	<p>Contour at 0.5 meter interval. Spot levels at all junctions, changes in slope and at 30 metre intervals along all roads and lanes.</p> <p>GTS Bench mark – Exact location, distance to TBM inside the slum, Reduced Level and notation</p> <p>TBM– Exact location, Reduced Level and notation</p> <p>A soft copy of the Total Station survey shall be submitted to ULB</p>
6	Potential natural and man-made hazards	<p>Location of potential natural and man-made hazards such as high tension power lines, power transformers, factory, low lying areas, foot hills, rock outcrops steep slopes, nalas, etc.</p>

PART-2, PREPARATION OF DETAILED PROJECT REPORT

(a) Micro Planning:

- Micro-planning will be done by the slum dwellers for housing, environmental infrastructure and social infrastructure, the Consultant shall facilitate for Micro Planning.
- The community and the municipal officials along with Consultants will be formed into teams and will be trained by MEPMA officials in micro planning.

- The teams would conduct micro planning, lane wise duly identifying existing and working infrastructure, rehabilitation needs and additional infrastructure requirement, duly prioritized
- Consolidate them into slum level map
- Consultants would conduct technical assessment at the field to identify linking infrastructure requirements and the feasibility or otherwise of the micro planning proposals of the community and present their assessment and finally agree with the community.

(b). Housing

- Slum specific development model shall be selected as per Micro Planning for each slum depending on various factors like the location, tenure status, land/property ownership status, infrastructure and housing status, choice of stake holders, whether it is in-situ redevelopment or needing relocation, environmental conditions etc.
- The proposal shall be prepared as per guidelines issued by the Government from time to time.

The Consultant Shall work out for one unit / one block cost and consultancy charges will be paid for one modal unit/block only as the same will be adopted where ever required.

(c) . Infrastructure (Environmental & Social)

- Collection of data on existing infrastructure, service levels, problems and bottlenecks etc., in the slum / Poor settlements which are identified for RAY funds covering the following sectors.
 - i. Water supply
 - ii. Sewerage / Under Ground Drainage.
 - iii. Roads
 - iv. Storm Water Drains
 - v. Street Lighting.
 - vi. Linking Infrastructure
 - vii. Schools
 - viii. Community Halls / Marriage Halls/ Anganwadis
 - ix. Health Centers/ Child Care Centers
- Assessing the requirement of Infrastructure and proposing the necessary developments / Improvements of basic services in each sector Slum wise.
- Prioritization of projects and phasing out of the Development works in each sector Slum wise / package wise with detailed comments.

- Preparation of Detailed Project Reports (DPRs) for each project/work sector wise & slum wise with necessary Investigations, Studies, Surveys, Designs, Detailed & Abstract Estimates with Analysis of Rates, along with Techno – Economical Analysis, Detailed Plans, Cross Sections, Longitudinal Sections as per the relevant norms of CPHEEO, GOI in respect of Water Supply, Sanitation, Sewerage & Drainage Sectors and IRC/APDSS/BIS norms for Road Sector and HUDCO guidelines for Housing, Community Halls and also for other components as required including Detailed Hydraulic / Structural Designs, Pavement Designs.
 - Techno-Economic Feasibility Studies wherever required.
 - Working out of Annual Revenue Generation for each project, sector wise, slum wise after the completion.
 - Preparation of Annual Operation & Maintenance plan for each settlement
 - Construction programme, Fund phasing,
 - All Drawings / Cross Sections / L - Sections are to be drawn using AUTO CAD Software and all designs must be made using proven Soft wares.
 - Preparation of Tender Documents as per the Government procedures (“e” procurement platform).
 - To prepare power point presentation for SLSC and CSMC meetings
 - To conduct all the necessary topographical & Geo Technical investigations as necessary for facilitating accurate computation of quantities.
 - To appraise technically at GoAP level and GoI level to accord sanctions.
 - To prepare and submit working drawings during the execution such as plans, sectional drawings, elevation drawings etc.
- (d) Consultants are expected to prepare the DPRs duly following the guidelines prescribed under Rajiv Awas Yojana scheme. The guide lines and tool kits are available in MEPMA / MoHoUPA web site.
- (e) The Consultants are expected to attend to the all queries raised by Technical Appraisal Agencies both at GoAP / GoI and should put all efforts till the DPRs are technically / financially approved by the respective agencies.

4. DELETED

5. SCHEDULE FOR COMPLETION OF TASKS

All deliverables need to be submitted in English (Survey formats and guidelines in Telugu also) in the copies specified against each Stage in hard and soft copies to DPMUs and State unit of MEPMA /MAUD/CDMA/E-in-C (PH) /DTCP/ APUFIDC/ULBs. All reports, documents and deliverables shall be the property of the respective ULB, MEPMA, MAUD, CDMA, E-in-C (PH), DTCP, APUFIDC.

The assignment shall be completed within a period of **45 days** .
(45 days time is only for preparation of Detailed Project Report. However the agency services shall extend during appraisal, execution of work and until closing of the project. i.e. tentatively up to 18 months after preparation of DPR).

Report	Due date from Start Date	No of copies, type & language	Contents
PART -1, TOTAL STATION SURVEY AND DATA INTEGRATION			
Conducting of Total Station Survey and GIS&MIS data integration	30 days	Electronic versions: 20 copies to MEPMA and 5 copies to each ULB.	As prescribed in ToR.
Micro Planning at each slum for finalisation of mode of development	25 days (simultaneous)	Hard copies, English: 20 copies to MEPMA and 5 copies to each ULB. Electronic versions: 20 copies to MEPMA and 5 copies to each ULB.	<ul style="list-style-type: none"> • Minutes of the meetings shall be noted and scanned. • Photographs shall be taken in digital mode
PART -2, PREPARATION OF DETAILED PROJECT REPORT			
Inception Report	10 days (simultaneous)	Hard copies, English: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB. Electronic versions: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB.	<ul style="list-style-type: none"> • Brief of existing situation; • Revised activity and input plan (timeline); this includes a detailed work plan; • Highlight any changes in ToR & questionnaires to be agreed; • Record of meetings held; • Any issues arising
Interim Report	7 days	Hard copies, English: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB. Electronic versions: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB.	<ul style="list-style-type: none"> • Summary of findings based on completed surveys; • QA report; • Computerization of data on real time basis; • AutoCAD drawings of 25% of slums • Topographical survey using total station • Physical survey of infrastructure in slums
Facilitate MEPMA in setting up Data Centre	15 days (simultaneous)		<ul style="list-style-type: none"> • Setting up data centre facilitated. The data relates to: slum household socio-economic, environmental and social infrastructure, capacity building and

Report	Due date from Start Date	No of copies, type & language	Contents
			other relevant data; <ul style="list-style-type: none"> • Trainings to ULB staff in GIS development, web-enabled MIS application and maintenance
Draft Final Report	4 days	Hard copies, English: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB. Electronic versions: Two each to DPMUs and State unit of MEPMA, DTCP and Two to each ULB..	<ul style="list-style-type: none"> • Full findings of the survey; • Digitized, geo-referenced town base map with slum maps superimposed in AutoCAD with GIS integration of MIS data and customization showing details as per Table 1; • Separate digitized, geo-referenced slum maps in AutoCAD with GIS integration of MIS data for all slums. • Record of staff trained; • Creation of records.
Final Report	4 days	Hard copies, English: 20 copies to MEPMA and 5 copies to each ULB. Electronic versions: 20 copies to MEPMA and 5 copies to each ULB.	<ul style="list-style-type: none"> • As above but accommodating all points recommended by the client group. • Data centre maintenance until the end of the assignment and arranging for its sustainability.

In addition to the above submissions, the Consultant shall also submit a Weekly Progress Report containing the Consultant's findings, work completed against targets agreed in the Inception Report, data gaps, and other recommendations.

6. DATA, SERVICES AND FACILITIES TO BE PROVIDED BY THE CLIENT AND THE CONSULTANT

TA management and counterpart staff

The assignment will be contracted by the ULB. Management of the assignment and all logistical, financial and methodological arrangements will be made by the ULB. The ULB will ensure the support of municipal officials where necessary.

The Client (ULB) will provide:

- The ULB through its UPA cell, SHGs and SLFs within the slums will conduct survey & data collection operations, duly supported by District level DPMUs of MEPMA.
- The ULBs will make available the TPRO, an Engineer/Work Inspector and a Town Planner/Building Inspector of the City/town to liaise with the Consultant, and Community Organisers to assist with the design of field work.
- The MEPMA will brief the Consultant on the objectives, design, methodology and programme for the assignment.

- The ULB would nominate officers to facilitate a) physical survey work, and b) database development by the consultant, and make them available for training in GIS and MIS.
- Provide the Consultant with all possible available information.

The Consultant will provide:

In addition to the outputs and deliverables listed,

- Facilitate ULB in setting up a data centre for continuous maintenance.
- Facilitate ULB in publishing summary report for the use of external agencies.
- Prepare digitized GIS based slum maps showing road networks, building foot prints and existing civic and social infrastructure to enable preparation of DPRs for slum development programmes and also link non-spatial data relating to slums to GIS based maps.
- All materials and equipment necessary for training and for surveys.
- All survey and data entry staff for the assignment, including training.
- All stationery and equipment to carry out the surveys.
- All report production and necessary translations.
- The consultant would organize training programmes for the ULB staff in GIS, MIS development and maintenance.
- Arrange its own office space and office equipments– Computers and software
- Arrange for all transportation and travelling required for the assignment including surveys.
- The Consultant will also work closely with the MEPMA team in each town and the UPA cell in each town.

7. FINAL OUTPUTS AND DELIVERABLES

All deliverables as needed to be submitted in English in the copies specified against each Stage in hard and soft copies to ULB, MEPMA, All reports, documents and deliverables shall be the property of the respective ULB/MEPMA.

8. COMPOSITION OF REVIEW COMMITTEE TO MONITOR CONSULTANT'S WORK

A Committee consisting of the representatives from the following officers will be formed to monitor the progress of the assignment and to Review the Outputs of the Consultants at ULB level:

- a. Commissioner
- b. Addl Commissioner(Projects)

- c. Chief Engineer
- d. Superintending Engineer(Projects)
- e. Executive Engineer (RAY)
- f. Chief City Planner
- g. Project Director(UCDP)
- h. Other Representatives nominated by the Commissioner
- i. PD, DPMU
- j. Representative of MEPMA

9. PROCEDURE FOR REVIEW OF PROGRESS REPORTS, INCEPTION, FINAL DRAFT AND FINAL REPORTS

Before payment under each Phase, the Review Committee will review the outputs of the Consultant at the specified milestones in review meetings, in which the Team Leader of the Consultant shall make presentations of the progress achieved and their outputs covering all the salient aspects in addition to their Reports

The relevant portions of the reports at each milestone will be reviewed in detail by the Review Committee.

Necessary modifications shall be made to the outputs by the Consultant as suggested by the Review Committee to its satisfaction.

10: Out comes and deliverables

By the completion of this task the Municipal Corporation will have:

- ❖ An accurate assessment and understanding of the slums in Visakhapatnam.
- ❖ An accurate assessment of existing basic infrastructure like Water supply, Sewerage / Under Ground Drainage, Roads, Storm Water Drains, Street Lighting, Community Halls / Child Care Centers/Health Centers/ Housing etc. for each settlement.
- ❖ Requirement of basic infrastructure for the proposed slums
- ❖ Linking Infrastructure where ever required.
- ❖ Funds requirement settlement-wise to meet the present requirement
- ❖ Annual Operation & Maintenance cost for each settlement

11. INPUTS:

- i) Departmental assistance during the survey work with the consultant.
- ii) Layout Plans
- iii) Census
- iv) Current Common SSR .

Data & information required

All the required data, information, maps and plans shall be obtained from the concerned departments and any other sources by the consultant with assistance from the client. The consultant shall carry out all necessary tests or investigations for the study. The consultant shall include the expenses towards collection of information/ data etc in the overall quotation and no extra payment will be admissible for this purpose.

12. Final Outputs and submittals.

Format

- ❖ Any survey data and analysis formatted and digitized shall be compatible with Government of Andhra Pradesh standards.
- ❖ Present practices of operation and maintenance including type of tools and equipment available should be analyzed and improvements suggested.
- ❖ Use only **A4, A3, and A2 paper sizes for all** reports and plans.
- ❖ Plans shall be produced on AutoCAD (or equal application) on appropriate size sheets at appropriate scales to show the main infrastructure system and its components as defined in each section of the TOR and necessary for understanding of the situation (existing and proposed). Reports submitted without satisfactory plans will be considered incomplete.
- ❖ Structural and utility design calculations need to be submitted along with Detailed Project Reports separately

Submittals

During the study period the consultant shall make the submittals, as indicated below:

- i. Inception Report shall consist of Project Appreciation, Methodology of work, data formats, work program, Project area maps etc.
- ii. Preliminary Report shall consist of field studies and field survey data, information collected from various departments, Review of existing conditions, Preliminary analysis of data, alternative solutions, evolving design principles & parameters, costing based on line-estimates
- iii. Draft Final Report shall be a complete report containing all the information required in the tasks listed in the scope of work above, and support calculations and maps (plans). The findings of this report shall be presented in a workshop.
- iv. Final Report shall be along with the tender drawings, specifications, final BOQ, rate analysis, quotations obtained from market for specialized items and incorporating all comments of the Dept. DPRs for individual slums/settlements shall consist of all information mentioned in the scope of work
- v. Necessary software or Programme developed in the preparation of the designs and reports shall also be transferred to GVMC along with final reports.

- vi. Submission of Detailed Project Reports in neatly bounded book shape for submission to Govt. for appraisal and sanction.
- vii. Submission of all the drawings and reports in soft form to facilitate “e” procurement process along with tender specifications etc.

13 Duration and execution Schedule

The DPRs shall be prepared in all respects with in a period of **45 days**, (**45 days** time is only for preparation of Detailed Project Report. However the agency services shall extend during appraisal, execution of work and until closing of the project. i.e. tentatively up to 18 months after preparation of DPR). and during this period the consultants shall submit a number of progress reports, working papers & draft and final reports for the consideration of the client.

NOTE: The time duration is tentative. On appointment of more consultants, time frame will be altered at the time of concluding agreement basing on the quantum of work .

14 Schedule of Payment

The professional charges payable to the consultants will be at the **Percentage on the finally approved Project Cost minus statutory provisions**. The Professional charges so calculated will be released package wise in the stages mentioned below:

S. No.	Activity / Report	Payment Schedule
PART-1, TOTAL STATION SURVEY AND GIS&MIS DATA INTEGRATION		
1	Conducting total station survey	70% of actual work done as per rate agreed
2	After approval of the State Nodal agency i.e., MEPMA, Hyderabad.	30% of actual work done as per rate agreed
3	GIS&MIS data integration	As per work done
PART-2, PREPARATION OF DPR		
1	On approval of Inception Report	10%
2	On approval of Interim Report	10%
3	On approval of Draft Detailed Project Report	10%
4	On approval of Final Detailed Project Report at State Government Level(MEPMA)	20%

5	On approval at Govt of India	20%
6	On approval of Tender Documents (5Hard copies +5 soft copies)	10%
7	On completion of 50% of work	10%
8	On completion of 100% of work	10%

15 Local Office

On entrustment of work, within a week days the consultant shall open a local office (if not existing already) at Visakhapatnam headed by Resident Project Manager. The office must be equipped with all necessary office equipment, furniture, phone and fax facility. The Resident Project Manager must not leave headquarters without prior intimation to the client.

16. All the quarries raised by the MEPMA/Urban Employment and Poverty Alleviation, Govt. of India during the scrutiny of DPRs, shall be attended by the Team Leader / Resident Project Manager and fulfill all shortfalls then and there itself to avoid delay along with Dept officers. This expenditure in respect of dept officers shall be inclusive of Quoted rate no separate payment will be made to the Consultant.

17 Study Administration

The Chief Engineer, GVMC will function as a study contract coordinator to oversee the study and provide a principal point of contact with the consultant on behalf of the clients.

The consultant will provide all facilities and equipment necessary for the conduct of the study.

On completion of the study, all data collected during the study, software packages used and developed during the study by the consultant along with the user manuals will become the property of the client. The consultants shall provide all the maps, data, collected, analyzed, drawing prepared in hard as well as soft copy (CD – ROM) with proper labeling and documentation.

SECTION V

SCHEDULES OF SUPPLEMENTARY INFORMATION

Schedule A -	Bank Guarantee for EMD
Schedule B -	Income Tax PAN No.
Schedule C -	Project Experience Record
Schedule D	Methodology of Work
Schedule E -	Activity Schedule
Schedule F -	Similar Project Experience Record
Schedule G -	Bio-data of Key Technical Personnel
Schedule H -	Record of arbitration and Litigation
Schedule I -	History of Criminal cases
Schedule J -	General Power of Attorney Affidavit
Schedule K -	Joint Venture Agreement
Schedule L -	Affidavit

Consultant shall enclose the above documents/information in the prescribed form enclosed in SECTION VII-Forms

**SECTION VI – ADDENDA
Issued (if any)**

(Contractor shall enter the particulars of addenda issued by the GVMC and enclose the addenda to the Tender in sealed cover 'A' at the time of submitting the Tender.

S.No.

Date of Issue

S.No.	Date of Issue			

**SECTION VII
FORMS**

LETTER OF ACCEPTANCE

From:

To

Gentlemen,

Sub: - Tender for..

Ref: - Your Tender for the above work

Kindly refer to your letter No. dated.
..... forwarding your Tender in response to Invitation to
Tender No.....

You are hereby informed that the referenced Tender is accepted.

You are requested to furnish the security deposit in the form specified in clause 79 of
the Conditions of Contract within seven days of the receipt of this letter and are also
requested to be present all the Office of the Chief Engineer, GVMC for execution of
Contract documents along with non judicial stamp paper are per clause no 77 of
conditions of contract.

The Contract will be governed by the Conditions of Contract as set out in the Tender
Documents subject to modifications accepted by the Chief Engineer GVMC.
Please return this copy duly accepted and signed.

Yours sincerely,

(Signature)

Accepted

Signature, Name & Designation
Seal of Firm

FORM OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

Whereas _____
(name of the firm) (hereinafter called 'CONSULTANT') wish to
participate in Tender Notice No. _____, dated: _____,
of Chief Engineer, GVMC, Visakhapatnam (hereinafter called the
GVMC) for (Name of work) '_____

_____”

AND WHEREAS in terms of the Tender conditions the Consultant
is required to furnish to the GVMC a Bank Guarantee for a sum of Rs.
_____ (Rupees
_____) as
earnest money against the Consultant's offer aforesaid.

And whereas we, _____
Bank, _____
_____ branch have at the request of the Consultant agreed to give to the
GVMC this guarantee as hereinafter contained.

We, _____
_____ bank, _____ branch, hereby
undertake the guarantee to pay immediately to the GVMC, on demand
in writing by the GVMC, an amount of Rs. _____
(Rupees _____) without any
reservation and recourse if the Tender shall for any reason withdraw
whether expressly or implied their said Tender during the period of its
validity or any extension thereof or the Consultant fails to execute the
agreement for the work awarded to them by the GVMC.

We, the _____
Bank, _____ further agree to that our liability to pay the
aforesaid amount is not dependent or conditional on the GVMC
proceeding against the Consultant and we shall be liable to pay the
amount without any **demur**, merely on a claim raised by the GVMC.

The guarantee herein contained shall not be determined or
affected by the liquidation or winding up or dissolution or change of
constitution or insolvency of the said Consultant but shall in all
respects and for all purposes be binding and operative until payment of
all money(s) due to the GVMC in respect of such liability under the
guarantee is restricted by Rs. _____
(Rupees _____). Our guarantee
shall remain in force until _____. We shall be relieved
and discharged from all our liability hereunder.

We, the _____, undertake not
to revoke this guarantee during its pendency/currency except with the
previous consent of the GVMC in writing.

Station

Name of the Bank

SCHEDULE – E
PROGRAMME OF WORK (Activity Schedule)

The Consultant shall furnish below his programme of work, accompanied by bar charts, arranged as he deems fit in order to complete the total work within the period of contract. Programme shall be divided into main activities and sub-activities with detailed description, time required. Manning schedule along with tasks assigned to each key personnel and sub key personnel shall also be enclosed

Name : _____

Signature : _____

Date : _____

(Seal)

Designation : _____

SCHEDULE-F
Similar Project Experience Record

Sl No	Name of Work	Client	City area/population	Project Cost	Date of Commencement	Date of Completion

Attested copies of proofs from the clients to be enclosed

SCHEDULE OF SUPPLEMENTARY INFORMATION – G

**BIO-DATA OF TECHNICAL PERSONNEL OF THE CONSULTANT WHO
WILL BE AVAILABLE FOR OF THE PROPOSED CONTRACT**

- a) S.No. :
- b) Name :
- c) Designation :
- d) Qualifications :
- e) Duration of employment with Consultant ;
- f) Years of professional experience :
- g) Experience on works of similar nature during employment with Consultant, and previous employment, if any.
- h) Position & Responsibility for the present work

SCHEDULE OF SUPPLIMENTARY INFORMATION – H

RECORD OF ARBITRATION & LITIGATION

The Consultant shall record chronologically any disputes he has had with any of his previous Clients during the last 10 years, indicate whether arbitration or Litigation, the nature, approximate duration and amount of claim involved in respective cases.

S.No	Project Identification and Location	Name and Address of Client, tel & fax	Nature of Dispute					
			Description	Arbit'n Litigat'n	Period From-To	Amount Claimed (lakh Rs).	Result	In favour of Client / Contractor

Name:

Date:

Signature:

Designation:

Seal of Company

SCHEDULE OF SUPPLEMENTARY INFORMATION – I

HISTORY OF CRIMINAL CASES

S.No.	Name of Police Station	Town or Village and District	FIR No & Date	Details of the Charges	Stage of the case/Result

Name :

Date:

Signature:

Designation:

Seal of Company

SCHEDULE OF SUPPLEMENTARY INFORMATION – J
POWER OF ATTORNEY

By this power of Attorney, I/We S/o.
..... Aged about Years, R/O.
.....
Partners of having its registered office at
..... hereby appoint
..... Aged about Years S/o.
..... as our lawful attorney on behalf of the company,
to do and execute all or any of the following acts, deed and things, that is to say :

- 1) To apply for, obtain and renew all licenses, permits, etc. that are necessary for carrying on the said business.
- 2) To submit all statements, returns, etc. to proper authorities as required by any law or rule in force and to verify the same by production of documents and papers.
- 3) To appoint, employ, dismiss or discharge any agent, broker, office, clerk, peon, or any other person at such remuneration, commission, or salary, as the said attorney thinks fit.
- 4) To draw, accept, endorse, negotiate or pay any bill of exchange, hundi, promissory note, cheque, draft, railway receipt, bill of lading or other instrument which may be deemed necessary for carrying on the said business.
- 5) To open and operate bank accounts in any bank or banks in the name of the firm and/or to authorise any person or persons to operate the above bank account.
- 6) To borrow or raise loans from time to time, such sums of money, from any individuals, recognized financial institutions such as Banks, Andhra Pradesh State Financial Corporation, Industrial Development Corporation etc. and upon such terms as the said attorney may think fit upon the security of any of the properties of the firm Whether movable or immovable and for such purpose to execute such document or documents as may be necessary for securing the repayment of such loan or loans.
- 7) To negotiate, enter into any bargain, do all acts, things or execute any deeds or documents or other instruments or assurances as may be necessary for selling, mortgaging or purchasing any movable or immovable property, from any individual, recognized financial institutions such as Banks, Andhra Pradesh State Financial Corporation, Industrial Development Corporation etc. and upon such terms as the said attorney may think fit.
- 8) To institute contest, compound, submit to arbitration all suits proceedings, claims, demands etc. arising in course of or in relation to the aforesaid business.
- 9) To execute and sign in our name individually or collectively and on our behalf any document, letter or deed in respect of to carry on the business effectively.

And I/We hereby agree to ratify and confirm all and whatsoever our said attorney shall lawfully do or cause to be done by virtue of this deed.

In witness whereof, I/We the said partners has hereto signed at..... On this the

<u>WITNESSES :</u>	Name of Partner	Signatures
1.	1.	1.
	2.	2.
	3.	3.
2. Date :		

SCHEDULE OF SUPPLEMENTARY INFORMATION – K

JOINT VENTURE AGREEMENT (Format)

The Joint Venture Agreement made at on this day of
.....th, 20.....

1. M/s....., a Registered partnership firm, / Consulting Agency/ Professionals etc., having its registered office at, represented by its.....
Hereinafter called and referred as the party of the **First Part**.

2. M/s....., a Registered partnership firm, / Consulting Agency/ Professionals etc., having its registered office at, represented by its.....
Hereinafter called and referred as the party of the **Second Part**.

3. M/s....., a Registered partnership firm, / Consulting Agency/ Professionals etc., having its registered office at, represented by its.....
Hereinafter called and referred as the party of the **Third Part**.

4.

5.

WHEREAS the party of the First Part is a Registered partnership firm, / Consulting Agency/ Professionals etc.,

WHEREAS the parties, hereto have associates themselves into a Joint Venture for the purpose of preparing and submitting Pre-qualification / Post-qualification / Tender for and successfully executing the works of “.....”

.....
for which Tenders have been invited by the Greater Visakhapatnam Municipal Corporation (GVMC) vide Tender Notice No..... dated :
.....

WHEREAS it is mutually decided by the parties hereto that the Joint Venture will be known as _____ and that the part of the First Part viz., and submitting of Tender on behalf of the Joint Venture.

Now therefore, it is hereby agreed and declared by and between the parties hereto as follows:

1. Definitions:

In this agreement the following expression shall have the following meaning.

Joint Venture – for the purpose of this agreement shall mean acting in collaboration by the parties hereto in the Joint Venture.

Joint Venture – shall mean all the parties to this agreement acting jointing and / or severally to execute the “Works”.

The extent of such acting jointly and / or severally shall be as enumerated below:

THE WORKS – shall mean, the works as described in the Schedule hereunder written and any sanctioned venations thereto.

THE CONTRACT – shall mean any contracts entered into by the Joint Venture with the Employer for the execution of the works.

THE EMPLOYER - shall means, the Chief Engineer, GVMC, Visakhapatnam for the work as per contract.

2. Preparation & Submission of Tender:

The parties of the Joint Venture (JV) shall jointly prepare and submit the pre-qualifications / post-qualification / Tender documents in the name of the Joint Venture which shall be in such form and shall contain such items and conditions as the employer shall require. After its preparation and submission as aforesaid, the Joint Venture shall be jointly and severally bound by the provision of the Tender or Tenders and none of the party

of the Joint Venture can vary or seek to vary the same without previous written consent of the other.

Any bond, Guarantees or Indemnities required by or arising out of the terms and conditions of the Tender or contract shall be procured by the parties proportionate to their share of participation or as agreed by mutual consent.

In connection with submission of the Tenders and the execution of the works, no party of this Joint Venture shall in any way act either alone or jointly with, by or through any other party in a manner likely to be detrimental to the Tender and / or execution of the work(s).

3. The Acceptance of Tender:

If the employer accepts the Tender it shall be joint binding on the Joint Venture. In that event, the Leader of the Joint Venture shall for an on behalf of the Joint Venture enter into a contract in consultation with the parties herein, with the employer to execute the works and the members of the Joint Venture do hereby jointly and severally bind themselves fulfill the contract and execute the work faithfully and perform and observe all the terms and conditions thereon of both as to one another and to the employer. If the said Joint Venture is successful in procuring the executing and completing the said works, the parties of the Joint Venture will discharge the responsibilities of each as required for proper execution of work.

4. Participation:

Each member of the Joint Venture agrees to place at the disposal of the Joint Venture, the benefit of all its experience, technical knowledge and skill and shall in all respects bear its responsible for physical and financial distribution of work as under:

Name of the Company **Physical & Financial Distribution of work**

- 1.
- 2.
- 3.
- 4.
- 5.

5. Execution and control of Works:

The performance of the contracts and execution of the works will be subject to the overall control of a Supervisor Board, which will consist of representatives of all the parties hereto, holding Power of Attorney. Subject to the overriding authority of the

supervisory board, execution and carrying out works, coordinated, managed and directed by the project manager appointed by the Leader of the Joint Venture.

6. Working Capital and Banking Accounts:

As soon as necessary after acceptance of the Tender, the Leader of the Jointing Venture shall open a separate Bank Account with the concurrence of the parties with such bankers and at such places. The members of the Joint Venture shall contribute such sums commensurate to their value of works tot he said accounts as required for proper performance of the contract. The said Banking Accounts shall be operated in accordance with the instructions of the Supervisory Board.

7. Assignment:

No parties to this Agreement shall have the right to assign or its benefits or liabilities under this Agreement to any other, firm or person without obtaining the prior written consent of the other parties.

8. Law:

All the disputes under this Agreement shall be subject to the jurisdiction of the Visakhapnam Courts only.

IN WITNESS WHEREOF the parties hereto have set the subscribed their respective hands hereinto on the day month and year first herein above written.

SIGNED AND DELIVERED BY

- 1.
- 2.
- 3.
- 4.
- 5.

Witness:

- 1.

2.

SCHEDULE OF SUPPLEMENTARY INFORMATION – L

AFFIDAVIT

1. I/We _____ certify that the information furnished F, G, H, N, J, K, L and M is true and agree that my / our Tender shall be rejected if I / we am / are found to have misled or made false representation in the form of any of the Schedules of Supplementary information and / or statements submitted in proof of the eligibility and qualification requirements or if I / We have a record of poor performance such as absconding from work, works not properly completed as per contract, inordinate delays in completion, financial failure and / or has / have participated in previous Tendering for the same work/s and had quoted unreasonable high Tender premium. In addition I/we shall be blacklisted and the work be taken over invoking clause no 60(a) of the General conditions of contract and conditions of particular application.
2. I/We _____ agree to be disqualified for Tendering further works in the GVMC if I/We _____ withdraw my/our Tender without a valid reason (to be decided by the Authority competent to accept the Tender).
3. I/We _____ certify that no criminal cases are pending against me/us partners at the time of submitting the Tender.
4. I/We _____ accept that my / our Tender shall be rejected if any criminal cases are pending against me/us/partners of the firm at the time of submitting the Tender.
5. I/We _____ agree that if the history of litigation, criminal cases pending against

me/us/Partners furnished by me/us is false, I/We _____ will attend by the action taken by the GVMC / Andhra Pradesh Government without approaching any court whatsoever for redress. However, I/We shall be given suitable opportunity to offer my/our explanation before action is taken against me/us.

6. I/We _____ certify that the following addenda issued by the GVMC have been received by me/us and incorporated in my/our Tender.

- 1. _____ dated _____
- 2. _____ dated _____
- 3. _____ dated _____

(Add if the addenda issued are more than 3)

7. Further I/We _____ certify that no near relatives (as defined in It 3.3 (e)) are working in the GVMC.

8. I / We _____ also agree to undertake to keep accurate and system of accounts, records and furnish the same (including that of sub-contractor) and agree to reimburse GVMC any excess amount claimed by me / us over and above my / our entitlement as per Clause – 68 of the General Conditions of contract.

Dated this day of 20 ..

Signature in the capacity of duly authorized to sign the

Tender for and on behalf of

.....

(Block Capitals)

Signature of Witness:

Name of Witness:

Address of Witness:

(To be submitted in separate cover” B “)

CONSULTANCY SERVICES

FOR

'PREPARATION OF DETAILED PROJECT REPORTS (DPRs) FOR INTEGRATED DEVELOPMENT OF VARIOUS URBAN INFRASTRUCTURE TO 1ST YEAR SLUMS DULY UNDERTAKING TOTAL STATION SURVEY AND GIS & MIS DATA INTERGRATION IN GVMC UNDER RAJIV AWAS YOJANA' FOR ACCESSING FUNDS UNDER RAY

**TENDER DOCUMENT-Part II
(Price Bid)**

October 2010



**GREATER VISAKHAPATNAM MUNICIPAL CORPORATION
VISAKHAPATNAM**

(To be submitted in separate cover)

TENDER DOCUMENT-Part II

(Price Bid)

From

To
Chief Engineer,
Greater Visakhapatnam
Municipal Corporation.

Sir,

Sub: Consultancy Services for 'Preparation of Detailed Project Reports (DPRs) for integrated development of various urban infrastructure to 1st year slums in GVMC under Basic Services to Urban Poor for Accessing funds under RAY.

Ref: 1) Tender Notice No 09 /CE(GVMC)/SE(P)/EE(RAY)/2010-11/
Dt 28 -10- 2010

I/We _____

Consultant/Consultancy firm/ are willing to offer our consultancy service at the rates mentioned as follows:

SCHEDULE OF QUANTITIES					
SI NO	DESCRIPTION	Qty	Unit	Rate	Amount in Rs
PART-1, TOTAL STATION SURVEY AND GIS&MIS DATA INTEGRATION					
1	Digitization, image rectification , Ground verification and development of digital town base map.	10	SQ.KM	Rs 1,00,000.00	Rs 10,00,000.00
2	Demecaration of Slum Boundaries, delienation of enumeration blocks of 200 or suitable No of Housholds for each block				
3	Take extract of slum base map in 1:100 to 1:250. Take AO print out and giving it to field surveyor and conducting field survey				
4	Conducting topographical survey using total station and updation of spatial data				

5	Developing of Auto cad drawings of slumns with existing infrastructural and linkage, land marks, physical features, water bodies, contrours etc., for different layers				
6	Conversion of Autocad drawings into GIS based maps				
sub- Total					Rs 10,00,000.00
I/WE are willing to execute the above work with _____% less/excess/ or estimated rates					
Tendered cost					
7	Integration of Slum MIS with GIS maps to enable preparation of GIS enabled slum information system and integrate with city base map.	35000	House Hold	Rs 10.00	Rs 3,50,000.00
I/WE are willing to execute the above work with _____% less/excess/ or estimated rates					
Tendered cost					
PART-2, PREPARATION OF DETAILED PROJECT REPORT					
SI NO	DESCRIPTION	Qty	Unit	Rate/ % shall be quoted	
1	Housing and Social Infrastructure such as Community Halls, Schools, Primary Health Centres, etc.	1 block / 1 unit per each model	1 Sqm		
2	Field assesement , analysis of slum wise spatial and socio economic data to identify gaps and requirements in environment and linking infrastructure	Percentage on final approved project cost excluding statutory Provisions			

NOTE:

EVALUATION OF TENDERS WILL BE AS FOLLOWS

Part 1, items 1 to 6 : actual amount as quoted	= Rs xxxxx x
Part 1, item 7 : actual amount as quoted	= Rs x xxxx
Part 2, item 1: 100 sqm x rate quoted by the agency (for evaluation purpose 100 sqm will be considered)	= Rs xxxxx x
Part 2, item 2: 100 crores x rate quoted by the agency (for evaluation purpose 100 crores will be considered)	= Rs xxxxx

Total = Rs xxxxx

The total cost all together will be treated as price bid offer and to lowest among the participated agencies will be treated as L1

I/WE agree to keep the offer in this tender valid a period of **120 Days** mentioned in the tender notice and not to modify the whole or any part of it for any reason within above period. If the tender is withdrawn by me/us for any reasons whatsoever, the earnest money paid by me/us will be forfeited to GVMC.

The tender rate is inclusive of all expenditures like salaries/remuneration to permanent & contingency staff and their allowances, all material cost, machinery cost/rents, computer software cost, consumables cost, all traveling expenses, overheads, all taxes, charges on expert services, laboratory testing charges etc and all other miscellaneous expenditures complete for the fulfillment of the contract.

I/We also understand that statutory taxes deductible at source will be deducted by GVMC.

I/WE hereby distinctly and expressly, declare and acknowledge that, before the submission of my/our tender I/We have carefully followed the instructions in the tender notice, conditions of the contract, Terms of Reference (ToR) etc. and distinctly agree that I/We will not hereafter make any claim or demand upon the GVMC based upon or arising out of any alleged misunderstanding or misconception /or mistake on my/or our part of the said requirement, covenants, agreements, stipulations, restrictions and conditions.

I/WE enclosed to my/our application for tender schedule a crossed demand draft No..... dated:) for Rs.....as earnest money not to bear interest, which is waived for Academic Institutions like Engineering Colleges.

I/WE shall not assign or sublet any portion of the contract except as per the conditions of contract. In case if it becomes necessary such subletting with the permission of the Executive Engineer shall be limited to (1) Labour contract, (2) Material contract, (3) Transport contract and (4) Engaging specialists for special item of work.

IF MY/OUR tender is not accepted the EMD shall be returned to me/us on application when intimation is sent to me/us of rejection or at the expiration of three months from last date of receipt of this tender, whichever is earlier. If my/our tender is accepted the earnest money shall be retained by the Municipal Corporation as security for the due fulfillment of this contract.

I/WE fully understand that the written agreement to be entered into between me/us and Commissioner, Municipal Corporation shall be the foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me/us and then by the proper officer authorized to enter into contract on behalf of Commissioner, GVMC.

I/WE will employ the following technical staff for the work under this Contract

Name of members of technical staff proposed to be employed with their position and responsibilities	Qualification.
1	
2	
3	
4	

DECLARATION OF THE TENDERER

- 1) I/WE certify that I/We have inspected the site of the work before quoting my tender rate.
- 2) I/WE have not been black listed in any department in Andhra Pradesh/India due to any reasons.
- 3) I/WE agree to disqualify me/us for any wrong declaration in respect of eligibility & qualification criteria and to summarily reject my/our tender including blacklisting.

Address of the Tenderer:

Yours faithfully,

Signature _____
Full Name:
Address:
(Authorized Representative)
Phone No.:
Fax No.:

GREATER VISAKHAPATNAM MUNICIPAL CORPORATION

Tender notice No.09/CE(GVMC)/SE (P)/EE(RAY)/2010-11dt: 28.10.2010

REPLIES TO THE PRE – BID MEETING HELD ON 03.11.2010

S.NO	Page No./Clause No.	Querie	Reply
1	4/4	Whether the bidder can download the tender documents and pay the relevant fee along with the bid?	Yes
2	4/7&8	This is too short a time available for the preparation of bid considering that many of the genuinely interested bidders are closed for the Diwali festival and the week end. The due date of submission is required to be extended by at least 2/3 weeks if GVMC is interested in the participation of genuinely competent and competitive bidders in this tender.	Submission date extended to 11.11.2010 up to 3.00PM
3	General	Can two or more firms can jointly submit the bid as a consortium?	Joint venture permitted, Refer cl 22.4(k)
4	31/1	Whether this tender is aimed at selecting the vendor for 741 slums or for 114 slums?	Refer Foot note at page No.5
5	32/3a)	What is the basis of this map. Is this a georeferenced base map. What is the scale and other details like layers, features covered etc.	Please refer web site www.apmepma.gov.in
6	33/3 c	Who will provide the software GVMC or the consultant to make provision for this? Is the web enabled GIS application existing at GVMC which can be used by the consultant?	As far as web based integration is concerned, MEPMA will provide the software.
7	33/3 c	The time lines are not clear.45 days is for completion of all the activities of the project or for the preparation of DPR after the completion of GIS related work.	45 days is up to preparation of DPR.
8	33/Phase 1 a)	Whether GVMC will provide the inputs for identifying the slum demarcations on the field?	Yes
9	34/Table 1	The table is missing from the document downloaded from the web site.	Table is in page 35 i.e. Continuation

10	43/12	What are these standards? Pl. advise where these standards are available?	As per RAY Guidelines
11	65/Schedule of Quantities,S.No.1	base map is considered as an input from GVMC as per the clause 3 a) on page No.32 while the schedule of quantities mentions this as a priced item? Pl. Clarify whether GVMC will provide this as an input or it is required to be generated by consultant? Why image rectification is mentioned in the schedule of quantities?	GVMC will provide digitized town base map. Consultant has to create the digitized slum base map and integrate with Town map. Image rectification requires if any changes noticed.
12	Scope of work/phase-1/a	Format of the Digitized base Map.	GVMC will provide digitized town base map.
13	Scope of work/phase-1/b	What are the total No. of slums (notified, non-notified and slum Pockets)	114(tentative) for 1 st year.
14	Scope of work/phase-1/d	Please clarify on CD Staff and CBO of the slum	Community Development staff. Community Based Organization.
15	Scope of work/phase-2/Table 1/3- Existing Infrastructure	Most of the sewerage network and water supply lines are beneath the ground level. The collection physical attribute may require assistance of other departments also. Will GVMC provide will be providing the information required by other departments during these type of attribute collection. Are all the attribute mentioned to be collected are strictly in the slum demarcations?	All possible help will be extended by ULB.
16	Scope of work/phase-2/Table 1/4- Existing Offsite Infrastructure	Please Clarify on MFL, ELSR, GLSR, MH and clarify on the linked infrastructure.	(MFL)Maximum Flood Level, (ELSR)Elevated Service Reservoir, (GLSR)Ground Level Service Reservoir, (MH)Man Hole.
17	Scope of work/phase-2/Table 1/4- Portial natural and man-made hazards	Will the criteria for qualification for hazards will be defined by GVMC.	Self explanatory.
18	Scope of work/part2/a/ Micro Planning	Please clarify on "The Consultant shall facilitate for micro Planning" what would be the exact scope of the consultant.	Consultant shall organize meetings, record minutes, suggestion of models etc.

19	Schedule for Completion of Tasks	As the survey described in the TOR includes data to be collected from different other departments, we request you to extend the time limit for this task.	Not possible
20	Data, Services And Facilities To Be provided By The Client And The Consultant	This point contradicts the point described in scope of work for the consultant. Please clarify.	Not under this scope of the consultant.
21		Whether Satellite image is to be procured by the client or by the consultant?	Consultant can use Google Earth images.
22		Is 10 Sq.Kms areas mention in RFP document is for 1 st phase slums or total Slums?	1 st phase slums area (approximately)
23		What about the Biometric Survey if it is to be conducted, what type of Biometric survey to be conducted?	Not in the scope of work.
24		In Financial bid, whether we have to include Report Costing and expenses for skeleton Staff for 18 months?	Consultant services are required up to the completion of the project.
25		Whether the consultant to be associated with the meeting with the Focus Groups of each slums?	Shall organize meetings, record minutes and suggestion of models etc.
26		Web enabled application to most GIS maps with MIS data shall be done by consultant or its already done?	Not in the scope of work.
27		Does the household survey completed for all slums, if not how many left?	Information can be obtained online at www.apmepma.gov.in
28		How to address the problem linking of MEPMA data as in most cases there is no proper house number in household survey data, and financial implication to solve this problem if given to consultant.	GVMC will offer help in this regard.
29		Cost of ETS survey and digitalization GIS is to be revised as it involves time, cost and skilled personal.	Not possible

30		<p>The scope mentioned in the schedule of payment at page 65 of the document is different from the scope mentioned in the item 3 at page 32 & page 33</p> <p>Example: In the Schedule Item 1. Digitization, image rectification, Ground verification and development of digital town base map.</p> <p>But in the scope of the task 3(a) Prepare digitized slum base maps using digitized base map supplied by the ULB:</p> <p>It is not clear whether the digitized town map is to be prepared or digitized slum maps are to be prepared. This may be clarified.</p>	<p>Digitized slum base maps are to be prepared and to be integrated with town map which will be provided by GVMC.</p>
31		<p>The Micro planning in PART-2 at page 36 of the document is specified, but the same is not exhibited in the schedule of quantities. This may be clarified.</p>	<p>Micro planning Includes in part-2 of schedule of quantities i.e. preparation of DPR.</p>
32		<p>In PART – 2 (b) housing will be one unit/one Block the cost of consultancy charges will be paid for one model unit/block. But in schedule of payment the unit is given as/Sqm. This may be clarified.</p>	<p>Total plinth area of one housing block or total plinth area of social infrastructure such as one community Hall, one Aganwadi, one School etc., for each type or model will be worked out and rate quoted for consultancy charges will be multiplied with Total plinth area for working out of total consultancy charges. Please note that for housing or other buildings charges will not be paid for Gross plinth area proposed in DPR. Only for one model block or one model unit will be paid, as the same models of housing or other buildings will be adopted for many slums. However if the model differs the consultancy charges will be made.</p>
33		<p>At page 33-3 (f) indicates the consultant to facilitate MEPMA in setting up of data center and its maintenance till the end of this assignment, but in the schedule of quantities this aspect is not included. This may be clarified whether the</p>	<p>Basically this is smooth transfer of MIS/GIS integration and other GIS deliverables to MEPMA.</p>

38	Page 32 point 3c	In Auto Cad retrieval of non-spatial data is not user friendly, it is thus recommended better user friendly software to be used for the purpose. Please confirm.	No
39	Page 32 point 3d	What are the required fields for non-spatial data base preparation?	Please refer T.O.R
40	Page 32 point 3 f	Please specify if the client has any existing MIS data structure? If so, whether that will be provided to the consultant?	Yes. It will be provided.
41	Page 33 point 3d	Kindly elaborate the requirement of Web-based GIS enabled slum information system.	Self explanatory
42	General	Kindly give that details (such as area, population etc.) and number of slums to be worked on.	Area is (approx) 10Sq.km and slums are 114(tentative) Population 1,63,416. (approx)
43	Page 33, Phase II: topographical survey using total station and development of utility mapping	What is the total area (in sq.km.) under the current scope of project?	10Sq.km (approx)
44	General	Does the work also involve survey of underground utility network?	Yes
45	Page 33, 3.Scope of the task and detailed description, f	Please clarify the requirement under maintenance and training.	The query is not tallying with the clause
46	Page 41, the Consultant will provide:	We understand for setting up data center, infrastructure will be provided by the client. Please confirm.	Yes
47	General	We would request for an extension of proposal submission for at least 2 weeks from the current submission date which is 08.11.2010	Extended to 11.11.2010 up to 3.00PM

48		Extend date of tender submission from 08.11.2010 to 12.11.2010	Extended to 11.11.2010 up to 3.00PM
49		As the time duration of 45 days is very less we request you to extend the duration to minimum of 4 months to get a quality product. And also remove the penalty clause if the time is not extended. Even for mobilization of team itself it takes minimum one month. Please specify the scope of work during appraisal and execution. Time of 18 months stay beyond DPR is not correct without specifying the staff or work required.	Not possible to extend beyond 45 days. Penalty clause cannot be removed. As already specified in scope of work.
50		All the DPRs include total station survey and once DPR certificate is given it is clear that they have done total station survey also. Actually nobody gives a certificate separately for total station survey. Accordingly DPR certificate can be taken as proof.	Certificate in respect of preparation of DPR duly conducting Total Station Survey can also be considered for Total Station Survey experience.
51		Please reduce the DPR cost to Rs.90 cr.	Not possible
52		Please reduce the EMD from Rs.500,000/- to Rs.100,000/-	Reduced to Rs. 2,00,000/-
53		Time is very short due to Deepawali festival and also site visit of all the slums takes more time. We should also understand the scope of work to deliver it properly. So please extend the time by another 3 weeks i.e. up to 25 th November 2010. Please provide the slums areas and their maps, extent of area of each slum	Extended to 11.11.2010 up to 3.00PM
54		But the payments are not being made normally within 30 days and it takes more than 6 months also. Please confirm that payments will be made at any cost within 30 days. Include additional clause that if payments are not made within 30 days penalty of 5,000 per day of delay beyond 30 days in payments shall be paid by GVMC to the Consultants.	Payments will be made subject to availability of funds. However necessary precautions will be taken for prompt payment.

55		The penalty is very high. We request you to reduce the penalty to 1000 per day after the extension of time to 4 months. If no extension of time no penalty up 4 months to be included.	Penalty reduced to Rs. 5000 per day without extending the time limit.
56		As the tender is short tender and time is also short, please delete this clause of retention of security deposit.	Not possible
57		Please modify the deliverables of the table as per the extension of time revision.	Does not arise.
58		Please specify how many visits to Delhi and Hyderabad are included and in how much time frame.	As required
59		Please specify what is the maximum time that review committee will take for giving decision as it is related to payment. On any issue only one review report to be given and consultant will finalize accordingly. And any additional points after review to be paid extra based on the effort.	Day after conducting meeting. One review report will be acceptable. Does not arise
60		No software will be transferred by the consultant as GVMC is not paying for it. If GVMC specify any software to be purchased for this DPR and pay for it definitely it will be transferred. So delete this clause.	No transfer of software is required. However shall show and run on the system. Input files and output files shall be supplied by clearly mentioning the type of software used.
61		What is the time frame is it 45 days duration or 18 months after DPR. Please specify.	45 days for preparation of DPR 18 months for follow up action.
62		Please specify how many Department officers will accompany for visits and how many number of visits are included in the scope so as to work out the cost.	Maximum of 3 officers. As required

GREATER VISAKHAPATNAM MUNICIPAL CORPORATION

Tender notice No.09/CE(GVMC)/SE (P)/EE(RAY)/2010-11dt: 28.10.2010

SECTION – VI ADDENDA

SI.No.2

Date of issue – 10.11.2010

SI.No	Page No/Clause	As Per Document	Read as
1	Page No 4 conditions(8)	Consultants have to submit their sealed Tenders on 08-11-2010 up to 3.00 PM which will be opened at 3.30 PM on the same day. Extended up to 11-11-2010 in 1 st addenda issued on 06-11-2010.	Consultants have to submit their sealed Tenders on 15-11-2010 up to 3.00 PM which will be opened at 3.30 PM on the same day.